

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township continued the meeting from the work session to the regular session at 6:11 p.m. Monday, November 13, 2017, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Dowdney, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director, and Deputy Dowers, Clermont County Sheriff's Department.

APPROVAL OF AGENDA AND MINUTES

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the November 13, 2017 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the October 2, 2017 regular meeting as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the October financial reports.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the October 2017 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

MANAGEMENT LETTER

We are due for an audit for the years 2016-2017.

CEMETERY DEED

A deed transfer for within the Lutes family was presented to the Trustees for signature.

DEPUTY REPORT

Deputy Brian Dowers gave the October 2017 report for Batavia Township. The top 3 offenses seen were theft, drug, and criminal damages which have almost doubled for the month. The total offense reports taken for the Sheriff’s Department were 151, taken by the Township deputy cars were 41. The overdoses are down for the month.

PUBLIC HEARING

There was no public participation this meeting.

Case B-03-11ZPD-7FD Woodbury Glen

Zoning consultant Jonathan Woche presented the plan and offered a summary. This is a request for a final development approval. After the complete report Mr. Woche was open to questions. There were none.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Case B-03-11ZPD-7FD** as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Growth Policy Plan

Zoning consultant Jonathan Woche presented the plan and offered a summary. A copy of the Growth Policy Plan was given to the Trustees for review. A policy related to economic development was added. The other changes relate to the future land use map. He suggested the Board consider, maybe at the next meeting, to take action or a motion and the plan would be forwarded to the planning commission. Also Mr. Woche praised the Clermont County Planning Dept., who did an outstanding job on the maps. Mr. Parsons suggested that as a cost saving measure.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the October reports, which included the BZA and the Zoning Commission. There were a total of 10 single family home permits spread throughout the Township. There is now a connector road from Judd to Amelia-Olive Branch.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve Bob Santel for the Zoning Commission to replace Jim Nichols. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry gave his October report.

The Vac truck repair is still in the process and should be worked on this week.

Mr. Embry would like to declare some of the inoperative vehicles as surplus.

Resolution 11-07-17

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolutoin 11-07-17** declaring the Ford tractor 5640 and the Woods bush hog as surplus. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Turk and Mr. Embry completed employee evaluations.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons shared the County Engineer agreed to the transfer of roads. Mr. Parsons will speak on behalf of the Board to the County Commissioners if they are in agreement.

Mr. Parsons congratulated the Trustees after the election results. The aggregation electric program approval rate was about 58:41. It was positive in all precincts.

There has not been much compliance in cleaning up the property at 4771 Olive Branch Stonelick Road. The zoning method did not rectify the situation. The Township can pass a resolution to declare it a nuisance.

The Rozzi family can set off fireworks at the Township Park for the 2018 fireworks concert. The Township can contribute to the event.

All the employees took a CPR class two weeks ago. There was extensive training on the defibrillator.

Mr. Parsons spoke about the waste and recycling franchising.

We did not get the park grant for the dog park; however we did get the grant for the warning siren.

Mr. Parsons will not seek another term on the Clermont DD Board.

OLD BUSINESS

Resolution 11-01-2017

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolutoin 11-07-17** declaring the Ford tractor 5640 and the Woods bush hog as surplus. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

OLD BUSINESS

Resolution 11-01-2017

Mr. Dowdney motioned the Batavia Township Board of Trustees extend the six-month moratorium on the growing, processing, and sale of marijuana which expires in November. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

NEW BUSINESS

Brad Harris has reached his 6 months part time status.

Mr. Perry motioned the Batavia Township Board of Trustees change the status of Brad Harris from part time to full time (40 hour work week) including health and dental insurance benefits effective January 1, 2018. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Truck Purchase Resolution 11-02-2017

Mr. Sauls motioned the Batavia Township Board of Trustees agree to purchase a 2017 Kenworth T370 truck with a 100,000 mile 5-year warranty from Kenworth of Richfield for \$138,739 with financing approved thru Peoples Bank. Authorize Rex A. Parsons, Township Administrator to sign all appropriate documents to facilitate the sale. It is further understood that said annual payments of \$29,798.98 will be made a part of the budget and are due in March for the next 5 years. This is a replacement vehicle. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Resolution 11-03-2017 Permitted Construction Times

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 11-02-2017** as it relates to setting permitted work hours in the Township to the following: Monday thru Friday 7 am – 9 pm, Saturday 8 am – 5 pm and Sunday 11 am – 5 pm. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Clermont County Chamber Dues

Mr. Perry motioned the Batavia Township Board of Trustees approve the 2018 dues for membership into the Clermont Chamber of Commerce for \$585.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

Resolution 11-04-2017 Nuisance Abatement

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 11-04-2017** declaring property 4771 Olive Branch Stonelick Road a nuisance and authorize removal of the nuisance by a qualified contract to be determined by the Township Administrator. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Resolution 11-05-2017 Transfer of Funds

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 11-05-2017** hereby transferring \$10,000 from Contingencies to OPERS Expenses all within the Road and Bridge Fund. This resolution is effective retroactively to November 9, 2017. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

Mortgage Payment

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the 2nd half mortgage payment of \$65,865.48 to Park National Bank due December 1st. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 7:42 pm.

Jim Sauls,
Chairman

Jennifer Haley,
Fiscal Officer