

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6 p.m. Monday, March 12, 2018, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director, Brad Harris, Zoning Inspector, and Deputy Mike Ross, Clermont County Sheriff's Department.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the March 12, 2018 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the February 12, 2018 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the February financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the February, 2018 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

DEPUTY REPORT

Deputy Mike Ross gave the February 2018 report for Batavia Township. The drug and theft offenses were down from January and the assault offenses were up by 5. There was only 1 drug overdose in February. Deputy Ross was asked if there were any more complaints about Forest Glen. The parking issue is being addressed and monitored. There have been no problems.

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry gave his February report.

The salt use to date for this year is 538 ton used in 16 rounds.

The surplus equipment sold for \$2,750. As discussed, the money will be used to work on the dugouts.

There have been some wash out issues on Snyder Road. Mr. Embry will be meeting with FIMA.

There was an incident at 4311 Milhaven Drive. A gas valve was hit, which was buried and hidden in brush.

Mr. Embry spoke with Barrett Paving and they will start working on the Wolfe Creek paving project in May.

The new stop signs on State Route 132 and Chapel appear to be effective.

Mr. Embry attended a class on micro-surfacing. It is 35-45% cheaper than asphalt. The application can be used on some roads, but not on all.

ZONING HEARING

Zoning Case ODSP18-02 Dedienne Aerospace Overlay District

Mrs. Kelley presented the case and offered a summary.

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Zoning Case ODSP18-02** as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the February report including the BZA and Zoning Commission. There were ten single family home permits compared to six last February.

Zone Pro Replacement Options

Brad Harris spoke about Zone Pro and gave proposals about software.

PUBLIC PARTICIPATION

Mr. Parsons gave a background about the traffic issues on Huntington Ave. The residents of Huntington Road voiced their concerns and suggestions.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons spoke about the Aggregation certification steps. Everything has been certified.

The Salute to Leaders Banquet is May 1. The Township would like to sponsor a table. Mr. Sauls motioned the Batavia Township Board of Trustees sponsor a \$600 table at the Salute to Leaders Banquet. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

For the summer workforce, a worker will be transitioning from the Service Dept. to the Parks Dept. towards the end of March.

Mr. Parsons spoke with the IAP Government services group in Columbus. They negotiate a price for doing work for governments in the state of Ohio. If there are projects to be completed, they can engineer it, bid it, and report back.

Mr. Parsons spoke about the short term disability.

Mr. Parsons shared a video of the Chamber of Commerce Award to Batavia Township.

Mr. Dowdney motioned the Batavia Township Board of Trustees name the big shelter after Calvin Lewis. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Mr. Parsons read a letter from Linda Fraley, Clermont County Auditor, concerning the critical 360 program. It is a three dimensional program schools can use for safety. Ms. Fraley will attend the Trustees' April meeting.

DISCUSSION

The Huntington Road issue was discussed.

Mr. Dowdney motioned the Batavia Township Board of Trustees put in two humps with signage and striping for Huntington Road due to safety and speed concerns by residents. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

The Law Enforcement Contract was discussed.

NEW BUSINESS

Law Enforcement Contract Payment

Mr. Dowdney motioned the Batavia Township Board of Trustees approve payment of the 1st payment of our 2018 Sheriff Contract in the amount of \$208,838.20. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

CCTA Website Creation Fee

Mr. Dowdney motioned the Batavia Township Board of Trustees approve payment of \$125 to update the CCTA website with the understanding all Clermont County Townships will contribute a like amount. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

OTARMA Insurance Renewal

Mr. Sauls motioned the Batavia Township Board of Trustees approve renewing the Township's property and liability insurance with OTARMA at a cost of \$18,156. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Resolution 3-01-2018 Permanent Appropriations

Mr. Sauls motioned the Batavia Township Board of Trustees approve the 2018 Permanent Appropriations in the amount of \$2,611,963.68. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

The Clermont County Township Association Meeting is Thursday, March 15th at 6:30 pm

The Rotary Easter Egg Hunt is Saturday, March 24th at 10 am.

The next Trustee meeting is Monday, April 9th at 6 pm.

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer