

June 4, 2018 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6 p.m. Monday, June 4, 2018, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Brad Harris, Zoning Inspector, Ken Embry, Service Director, and Deputy Dowers, Clermont County Sheriff's Department.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the June 4, 2018 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the May 7 and May 29<sup>th</sup> special meetings, as well as the May 14<sup>th</sup> regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the May financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the May, 2018 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Auditor Fees**

Mr. Sauls motioned the Batavia Township Board of Trustees approve payment of partial audit fees of \$2,870 associated with the recent audit of the township's financial records. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Dowdney                yes  
Mr. Perry                    yes                                Motion carried

**DEPUTY REPORT**

Deputy Dowers gave the May 2018 report and Batavia Township activity. There was a 46% increase in the number of reports obtained for May compared to April.

**REPORTS OF THE ZONING ADMINISTRATOR**

Mrs. Kelley gave the May report including the Zoning Commission and BZA. This was a record setting month with 20 single family home permits issued.

**SP 18-02**

Mr. Sauls motioned the Batavia Township Board of Trustees approve a revised increase in square footage to 46,546 square feet for Dediene Aerospace. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Dowdney                yes  
Mr. Sauls                    yes                                Motion carried

**REPORTS OF THE SERVICE DIRECTOR**

Mr. Embry has not received any information from the County about Snyder Road.

Mr. Embry gave a summary of the clean up days. At the Township Center, we took in 40 loads, 5 tires, on Friday. On Saturday we had 126 loads and 5 tires. At the 2401 location on Friday there were 30 loads and 5 tires. Saturday there were 138 loads and 13 tires.

Mr. Embry spoke about the 2018 Road Paving Project and the bids received.

**2018 Road Paving Project**

Mr. Sauls motioned the Batavia Township Board of Trustees accept John R. Jurgensen's bid of \$129,664.86 as the apparent low bidder for the paving project. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Perry                    yes  
Mr. Dowdney                yes                                Motion carried

Mr. Embry secured three proposals for curb tear out and repair

**Concrete Curb Repair**

Mr. Sauls motioned the Batavia Township Board of Trustees approve contracting with Chrstine Concrete for concrete curb repair on Hammann Drive, Syncamore Creek, not to exceed \$15,000. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

The Wolfe Creek paving is completed. There were 20 loads of grinding.

### **REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons gave an update on the Eastside Adventure Challenge. He thanked the Trustees for helping out with the event. There were 142 registered participants. The family fun adventure went from 327 to 342. The fundraiser raised \$4,000. The suggested gifting is: Young Life, \$1000. Vietnam Veterans \$750, Caring Place \$750, Clermont County Sheriff Neediest Families Fund \$750, Interparish Ministry \$750.

There were 323 children at the Reds Rookie Success League. There were 270 children who had breakfast which was provided by United Health Ministries of Northern Kentucky.

We were overcharged for the election fees. Mr. Parsons is working on straightening this out.

An Ipad was purchased for Brad Harris.

Our new employees will start next week. Mr. Parsons met with both of them and they have all their paperwork.

The electric aggregation starts with the July billing. We will start on the gas soon to lock in on a price.

The trash is out for bid. The Adams Clermont Solid Waste District is handling the bids, opening and closing. They will be opened on the 25th.

### **OLD BUSINESS**

#### **Resolution 6-01-2018 Transient Vendors**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 6-01-2018** as it relates to regulating transient vendors in Batavia Township and establishing a \$75 fee for registering each vendor. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

### **NEW BUSINESS**

#### **Liquor License**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve a C1 and C2 liquor license for Dollar General at 2633 Old SR 32. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**Wolfe Creek Paving**

Mr. Sauls motioned the Batavia Township Board of Trustees approve payment to Barret Paving in the amount of \$46,330 for grinding and paving of Wolf Creek as part of the 2017 Road Paving Project. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Eastside Adventure Challenge Donations**

Mr. Sauls motioned the Batavia Township Board of Trustees make donations to the following organizations using revenue from the Eastside Adventure Challenge held on May 12, 2018.

Young Life	\$1,000.
Vietnam Veterans	\$750.
A Caring Place	\$750.
Clermont County Sheriff, Neediest Family Fund	\$750.
Interparish Ministry	\$750.

For a total distribution of \$4,000.

Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**VFW Fund Request**

Mr. Dowdney motioned the Batavia Township Board of Trustees compensate the VFW \$400 for providing Memorial Day services at four Batavia Township Cemeteries. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**Huntington Road Repairs**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve billing the Village of Amelia for repairs to Huntington Road relative to unusual traffic and weight associated with the closure of Amelia Parke Drive due to construction traffic detour by the Village. Amount billed \$2,064.24. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney            yes  
Mr. Sauls                yes  
Mr. Perry                yes

Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 7:31 pm.

Randy Perry,  
Chairman

Jennifer Haley,  
Fiscal Officer