

December 17, 2018 – SPECIAL MEETING

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a special meeting at 1:33 p.m. Monday, December 17, 2018, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, and Denise Kelley, Zoning Administrator.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December 17, 2018 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees re-appoint Jonathan Dannemiller to the Batavia Township Zoning Commission. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees re-appoint Kyle Nicolaus to the Batavia Township Board of Zoning Appeals. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees adopt the 2019 meeting calendar as presented with no clean-up dates set up for 2019. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Resolution 12-05-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 12-05-2018** compensating elected Trustees in year 2019 the maximum amount allowed by law for Townships

per the salary standard method for a budget over \$6.5 million. (\$14,039 per year). Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Resolution 12-06-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 12-06-2018** compensating the Fiscal Officer in year 2019 the maximum amount allowed by law for a Township with a budget over \$6.5 million (\$23,396 per year). Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**Resolution 12-07-2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 12-07-2018** to include Trustees and Fiscal Officer in current Township health and dental plans if each so desires to continue coverage. Also includes reimbursement for cost of outside plans up to Township Policy cost. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**Resolution 12-08-2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 12-08-2018** to approve all reasonable expenses for elected officials and key employees to attend the 2019 OTA Winter Conference and other educational workshops. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**Resolution 12-09-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 12-09-2018** to request advance for both half year collection in 2019 of real estate taxes collected by the County Auditor. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Resolution 12-10-2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 12-10-2018** to approve dispensing the reading of all resolutions a second time and to authorize their adoption on the 1<sup>st</sup> reading in calendar year 2019. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry                                yes  
Mr. Sauls                                yes  
Mr. Dowdney                            yes                                Motion carried

**Resolution 12-11-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 12-11-2018** to set the regular meeting dates for 2019 as the 1<sup>st</sup> Monday of each month. The next meeting is January 15, 2019. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                            yes  
Mr. Sauls                                yes  
Mr. Perry                                yes                                Motion carried

**Resolution 12-12-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 12-12-2018** approving David Frey as the Township’s Legal Counsel for 2019 at the rate of \$155 per hour. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls                                yes  
Mr. Perry                                yes  
Mr. Dowdney                            yes                                Motion carried

**Resolution 12-13-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-13-2018** to contract for snow and ice removal with Drees Homes for the undedicated roads for 2019 in Crosspointe subdivision and authorize Rex A Parsons to complete and sign the necessary documents. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                            yes  
Mr. Perry                                yes  
Mr. Sauls                                yes                                Motion carried

**Resolution 12-14-2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-14-2018** to contract for snow and ice removal with Fischer Homes on the undedicated roads for 2019 in the following subdivisions, Lexington Run, Glenwood Trails, and Forest Glen, and authorize Rex A Parsons to complete and sign the necessary documents. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry                                yes

Mr. Dowdney                    yes  
Mr. Sauls                        yes                    Motion carried

**Resolution 12-15-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-15-2018** to contract for snow and ice removal with HPA Development Group for Woodbury Glen subdivision on the undedicated roads for 2019 and authorize Rex A Parsons to complete and sign the necessary documents. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls                        yes  
Mr. Dowdney                    yes  
Mr. Perry                        yes                    Motion carried

**Resolution 12-16-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-16-2018** for the 2019 Temporary Appropriations as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry                        yes  
Mr. Dowdney                    yes  
Mr. Sauls                        yes                    Motion carried

**Resolution 12-17-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-17-2018** officially withdrawing **Resolution 9-01-2018** adopting a then new formula for dispersing the local government fund. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls                        yes  
Mr. Perry                        yes  
Mr. Dowdney                    yes                    Motion carried

**Resolution 12-18-2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-18-2018** relative to adopting a new formula with new wording for dispersing the local government fund in Clermont County. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                        yes  
Mr. Dowdney                    yes  
Mr. Sauls                        yes                    Motion carried

**Amendment**

Mr. Sauls motioned the Batavia Township Board of Trustees correct **Resolution 9-01-2018** to be **Resolution 11-03-2018**. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                    yes  
Mr. Sauls                        yes

Mr. Perry                      yes              Motion carried

**Approve Bills**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve all usual and customary bills between now and the end of the year. List of bills will be provided at the January meeting. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney                  yes  
Mr. Perry                      yes  
Mr. Sauls                      yes              Motion carried

**Dog Park**

Naming the Dog Park will be tabled until the next meeting.

**DISCUSSION**

There was discussion about the Bobcat, a zero tilt or a raised bucket. Mr. Embry spoke his recommendation.

**Zoning Hearing 2:00 PM Barn & Cottages of Hopes Way B-01-14ZPD-FD2**

Jonathan Wocher, Zoning consultant, presented the case and offered a summary.

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Case B-01-14ZPD-FD2** with the conditions as stated. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                  yes  
Mr. Perry                      yes  
Mr. Sauls                      yes              Motion carried

**DISCUSSION cont'd)**

Mr. Parsons spoke about the road design proposal. There was discussion. Choice One gave an engineering proposal.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the preliminary design for Olive Branch-Stonelick improvements and connection to Ross Rd and authorize Rex A Parsons to sign documents regarding the S.A.F. (Special Assessment Funding). Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                  yes  
Mr. Perry                      yes  
Mr. Sauls                      yes              Motion carried

There was discussion about the CCTA dinner food and program.

**Resolution 12-19-2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-19-2018** to reallocate funds retroactive to 12-08-2018. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 2:43 p.m.

Randy Perry,  
Chairman

Jennifer Haley,  
Fiscal Officer