

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6:30 p.m. Monday, May 13, 2019, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Brad Harris, Zoning Inspector, Ken Embry, Service Dept. Director, Dave Frey, Legal Counsel, and Deputy Dowers, Clermont County Sheriff’s Department.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the May 13, 2019 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the April 8, 2019 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the April financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the March 2019 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**LAW ENFORCEMENT REPORT**

Deputy Dowers gave the April 2019 Township data. There was a 9% increase in the offense reports from March to April. There were 23 adult arrests and 1 juvenile arrest. Property recovered totaled \$750.00. There were two overdoses. They are still down from the prior year.

**Introduction of a New Deputy**

Because of the tragic loss of Deputy Bill Brewer Sheriff Leahy and Chief Deputy Stratton introduced Cody Curless as a new addition to the Batavia Township Deputies.

**Brewer Recognition Project**

Mr. Parsons introduced Rob and Madison East who spoke about the Township Park property project that will honor Bill Brewer.

**Resolution 05-04-2019 For Designating Area on Park Property**

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 05-04-2019** designating a memorial area on Batavia Township Park Property for Deputy Bill Brewer. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**ZONING HEARING**

**Case B-07-02ZPD Little Creek Section II**

Zoning consultant Jonathan Woche presented the case and offered a summary. Mr. Perry opened the floor for public comment.

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Case B-07-02ZPD Little Creek Section II** as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**PUBLIC PARTICIPATION**

Mr. Parsons introduced Phil Hammer, 3727 Mackey Road who gave an update about Duke Energy and high power line trimming.

Ed McCoy spoke on behalf of Free Amelia Political Action Committee, about the Village of Amelia.

Barb Fitzgerald, 4551 Citation Ct. spoke about an engine brake restriction on the exit ramp of Route 32 and Olive Branch-Stonelick Road.

Allen Freeman gave an update on the Cincy Eastern Bypass.

Mr. Parsons introduced Adam Bird, a candidate for Ohio House Representative for District 66, spoke about his background and why he is running for the position.

There was a ten minute break at 8:03 pm.

Return to session at 8:13 pm.

**PRESENTATION**

Hannah Lubbers spoke to the Trustees about the Adams-Clermont Solid Waste Plan. The Solid Waste Management responsibilities are to designate that there is enough landfill space for our district and to divert the waste that is generated in the district from the landfill.

Lauren Taylor, Partnership Specialist from the US Census Bureau, spoke about the new census coming up and how the Township can partner with their efforts. Census day is April 1, 2020.

**REPORTS OF THE ZONING ADMINISTRATOR**

Denise Kelley, Zoning Administrator, gave her April report which included the BZA and Zoning Commission updates. There were 44 miscellaneous permits, of which 14 were single family homes.

**REPORTS OF THE SERVICE DIRECTOR**

Ken Embry gave an update on the cemetery work day.

Mr. Embry spoke about the 2019 Paving project. Mr. Sauls and Mr. Embry reviewed some of the lower volume roads. Mr. Embry will get bids.

Mr. Embry's complimented the Service Dept. employees for doing a great job setting up the Adventure Run, and working on the dog park as well.

Mr. Embry will apply for 600 ton of salt for next year.

**Road Paving Bids**

Mr. Sauls motioned the Batavia Township Board of Trustees proceed with the 2019 paving program bids for the streets as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons spoke about the parking lot and trails sealcoating. Mr. Embry obtained a quote to get the lots, etc. sealcoated.

**Parking Lot and Trail Sealcoating**

Mr. Sauls motioned the Batavia Township Board of Trustees approve sealcoating and striping the parking lots at 1535 Clough Pike and 2401 Old SR 32 and the asphalt walking trail at a cost of \$22,779.56. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Dowdney                yes  
Mr. Sauls                    yes                                Motion carried

The Republic trash service Trash Amnesty Day is coming up. Flyers will be mailed to Township residents who have Republic trash service.

The Family Fun Adventure Challenge was a great success. Mr. Parsons thanked everyone, including the Trustees and the Service Dept. for helping.

Mr. Parsons obtained enough donations from three different Rotary Clubs to feed the children for the Reds Rookie Success League. The dates are June 10<sup>th</sup> thru the 14<sup>th</sup>. They will go to the Great American Ballpark on June 17<sup>th</sup>.

Mr. Parsons and Mr. Perry attended the local government fund meeting. Bonnie gave an update.

The Law Enforcement Banquet is May 22<sup>nd</sup> at 5:30 at the Oasis. The Trustees sponsored a table. Jennifer Haley and some of the Trustees will attend.

Mr. Parsons shared information about transient vendors.

### **OLD BUSINESS**

Mr. Parsons is meeting with Carter Glen Consulting, to come up with needed information from Fischer Homes so he can move forward with the application for the special assessment project.

### **COMMITTEE REPORTS**

Mr. Perry gave an update on Union Cemetery. There was a joint meeting tonight.

Mr. Parsons spoke about Port Authority has assembled a consultant to come out and review capital projects. Pierce Township obtained some funding for a park project. Mr. Parsons has a meeting scheduled this Friday to meet with Port Authority. The Trustees will advise Mr. Parsons how to proceed.

### **OTHER BUSINESS**

#### **Streetlight Installation**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the placement of a streetlight at 300 Judd Road for the purpose of providing light at the intersection of Judd and Andora Blvd at Twin Gates Subdivision at a cost of \$1,243.78. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Dowdney                yes  
Mr. Perry                    yes                                Motion carried

#### **Dog Park Donation**

Mr. Sauls motioned the Batavia Township Board of Trustees accept donation to the David J. Stricker Dog Park in the amount of \$100.00 from Barbara Procario, 4641 Braid Lane, Mason, OH for a YTD donation of \$1,993.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

#### **Resolution 5-01-2019 Transfer of Funds**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 5-01-2019** relative to the transfer of \$78,500 from the General Fund 1000 to the Debt Service Fund 3101 and to authorize 1<sup>st</sup> payment of 2019 of \$6,160.34. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

#### **Resolution 5-02-2019 Amend Permanent Appropriations**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 5-02-2019** relative to amending the 2019 Cemetery Fund with an increase of \$2000.00 in the 2019 estimated revenue in the Cemetery Fund retroactive to April 12, 2019. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

#### **Resolution 5-03-2019**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 5-03-2019** as it relates to adopting the revised Adams-Clermont Solid Waste Management Plan dated 2018-2037. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

#### **Executive Session**

Mr. Perry motioned the Batavia Township Board of Trustees move into executive session at 9:23 pm to discuss salary adjustments. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

#### **Regular Session**

Mr. Dowdney motioned the Batavia Township Board of Trustees return to regular session at 9:44 pm. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**Board Action**

**Executive Session**

Mr. Sauls motioned the Batavia Township Board of Trustees approve items discussed in executive session, all employees receive a \$500 bonus for the first half of 2019. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 9:45 pm.

Randy Perry,  
Chairman

Jennifer Haley,  
Fiscal Officer