

April 3, 2012 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Tuesday, April 3, 2012, at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Kenneth Embry, Service Director, and Chris Allen, Deputy Sheriff.

APPROVAL OF AGENDA AND MINUTES

Mr. Perry motioned the Batavia Township Board of Trustees approve the April 3, 2012 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Dowdney | yes | |
| Mr. Sauls | yes | |
| Mr. Perry | yes | Motion carried |

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the March 20, 2012 meeting as presented. Mr. Perry seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Sauls | yes | |
| Mr. Perry | yes | |
| Mr. Dowdney | yes | Motion carried |

FISCAL OFFICER FINANCIAL REPORT

Ms. Haley gave her report. Mr. Perry motioned the Batavia Township Board of Trustees approve the March 2012 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

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|-------------|-----|----------------|
| Mr. Dowdney | yes | |
| Mr. Perry | yes | |
| Mr. Sauls | yes | Motion carried |

The audit report is still under review by the Auditor.

DEPUTY REPORT

Deputy Chris Allen gave his report, including information gathered from 2010 through 2011 for Batavia Township. Included in his report was an update on issues and complaints of the Braxton Park residents.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley presented her report which included the monthly permit activity for March, the updated zoning map, and reports from the BZA and Zoning Commission. Mrs. Kelley discussed reviewing and updating the Growth Management Plan.

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry gave his report. The Township clean-up days are May 4th and 5th at both Township locations.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons shared an e-mail thanking the Township Service Department for the installation of a horse-crossing sign.

There has been no activity from the County concerning the Filager Road design or the County Planning Commission appointment. The Lucy Run Cemetery Road project is slowly moving forward.

Use of the baseball fields has filled the parking lots. There was discussion about the condition of the fields.

Mr. Parsons discussed with the Trustees the road obstruction issues. Mr. Dowdney motioned the Batavia Township Board of Trustees send a registered letter to residents who have dangerous obstructions by the road that are a liability. Mr. Perry seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Perry | yes | |
| Mr. Sauls | yes | |
| Mr. Dowdney | yes | Motion carried |

Mr. Parsons presented descriptive information about the aerator equipment and road planer. Discussion ensued. Mr. Perry motioned the Batavia Township Board of Trustees purchase the Bobcat Asphalt Planer for \$14,710.00 from the Bobcat Company. Mr. Dowdney seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Dowdney | yes | |
| Mr. Perry | yes | |
| Mr. Sauls | yes | Motion carried |

NEW BUSINESS

Digital Document Workcenter Lease

Mr. Perry motioned the Batavia Township Board of Trustees lease for 3 years, then purchase, the Konica Minolta C452 digital work station from ProSource as proposed. Mr. Sauls seconded the motion. On the roll being called:

| | |
|-------------|-----|
| Mr. Perry | yes |
| Mr. Dowdney | yes |

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes

Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 7:28 p.m.

James Sauls, Jr.
Chairman

Jennifer Haley,
Fiscal Officer