

August 2, 2011 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session Tuesday, August 2, 2011 at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Cornett, Mr. Dowdney, and Mr. Sauls. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Kenny Embry, Maintenance Department, and Chris Allen, Deputy.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the August 2, 2011 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Cornett	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the July 19, 2011 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Dowdney	yes	Motion carried

FISCAL OFFICER FINANCIAL REPORT

Ms. Haley gave her report. Mr. Sauls motioned the Batavia Township Board of Trustees approve the July 2011 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

PUBLIC PARTICIPATION

Mr. Parsons noted the Township takes great pride in their three cemeteries, Olive Branch, Greenbriar, and Lucy Run. He introduced the men from the Clermont County Board of Developmental Disabilities who do all the work (mowing, trimming, etc.) in the cemeteries. Tim Vogel, Work Services Coordinator for CCBDD, spoke on behalf of the crew regarding all the work they do.

Mr. Parsons introduced Mr. George Brown from the Clermont County Senior Services. Mr. Brown spoke on behalf of their renewal levy that expires December 2011.

DEPUTY REPORT

Deputy Allen was present to give his report. No formal *report was ready yet from the Sheriff's office.*

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave her report. There were a total of five housing permits this past July. Also given to the Trustees was a list of Township violations that Mr. Sheppard sent out. There are no cases for the BZA or Zoning Commission this month.

Zoning Case B-02-11Z MM Streamside

Mrs. Kelley passed out the revised version of the map and commented on the items received since Monday, July 25th. No vote is needed.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons reminded the Board the Township Yard Sale Days will be September 10th and 11th. Some residents have already registered. Those registered will be placed on an interactive map on the Township website which can be printed off as a convenience to find those participating in the yard sale. A Boy Scout group will use the shelter to sell refreshments for those utilizing the Community Center property for the yard sale.

Batavia Township is considered the Heart of Clermont/Center of Clermont because of county offices, Mercy Hospital, airport, etc. We are actually the center of Clermont as well. If you were to take all the residents in Clermont County and put them on a county map, and if that were a rigid map and they all weighed the same, if there were one spot to balance it, the actual spot holding it would be Batavia Township.

Mr. Parsons got an estimate *from the Clermont County Engineer's office* for the collapsed water structure underneath Lucy Run Cemetery Road. This does not include any right of way or temporary easements. FEMA funds may be available for the culvert repair.

The Concession/Restroom facility is coming along nicely. The windows will be installed Friday. The sewer and water lines are being run. The electricity is being ditched out on the other side of the property.

A date will be set up to clear out old short Summit Road as well as Zagar Road which is the next loop of the Hike-Bike Trail from Williamsburg to Batavia.

OLD BUSINESS

Committee Reports

Ms. Haley gave the report for CJFED. There is a meeting Thursday night at 6:30 p.m. at the station on Route 32, Batavia.

Mr. Dowdney gave his report for the Cemetery Board. The grass has been re-graded on the west end of Union Cemetery.

Position of Service Department Foreman

Mr. Sauls motioned the Batavia Township Board of Trustees fill the position of foreman position in the Service Department with Gary Tuerck at a rate of \$20.00 per hour effective August 1, 2011. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Cornett	yes	Motion carried

Maintenance Worker 1

Mr. Dowdney motioned the Batavia Township Board of Trustees adjust the hourly rate of the position of Maintenance Worker 1 effective August 1, 2011. This corrects the motion from July 25, 2011 meeting to \$16.00 from \$15.00. On the roll being called:

Mr. Cornett	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

NEW BUSINESS

Driveway Replacement Policy

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt the proposed driveway replacement policy which includes the specs of drain tile replacement. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Cornett	yes	
Mr. Sauls	yes	Motion carried

Road Striping

There were two bids for road Striping, Kneisel Corporation and A&A Safety. Mr. Sauls motioned *the Batavia Township Board of Trustees approve Kneisel Corporation to stripe the Township's roads for 2011 at a cost of \$10,328.64.* Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Cornett	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 7:14 p.m.

Lee Cornett,
Chairman

Jennifer Haley,
Fiscal Officer