

November 16, 2010 – WORKSHOP  
RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for workshop session Tuesday November 16, 2010 at the Batavia Township Community Center.

Fiscal Officer, Jennifer Haley gave the roll call for the Board of Trustees at 9:11 a.m. Present were: Mr. Wilson, Mr. Cornett, Mr. Sauls, and Fiscal Officer, Jennifer Haley. Also present were Rex Parsons, Township Administrator and Denise Kelley, Zoning Administrator.

**PRESENTATION OF 2011 PROPOSED BUDGET**

Mr. Parsons opened the discussion with an overview of the proposed budget. Discussion included: Maintenance Department/use of property, capital projects at 1535 Clough Pike, and 20% increase on cost of health insurance.

Mr. Wilson motioned the Batavia Township Board of Trustees to enter Executive session to discuss personnel. Mr. Sauls seconded the motion at 9:57 a.m.

Mr. Sauls motioned the Batavia Township Board of Trustees to enter into Regular session. Mr. Cornett seconded the motion at 10:56 a.m. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Wilson	yes	Motion carried

**EMPLOYEE EVALUATIONS/SALARY ADJUSTMENTS**

Mr. Cornett motioned the Batavia Township Board of Trustees to increase salaries of hourly employees, including Maintenance employees and Dave Sheppard by 3% across the board, and to increase the salaries of the Township Administrator and Zoning Administrator by 3% across the board. This will be effective the first pay period in January, 2011. On the roll being called:

Mr. Sauls	yes	
Mr. Wilson	yes	
Mr. Cornett	yes	Motion carried

Mr. Cornett motioned the Batavia Township Board of Trustees enter into a two-year contract with the Township Administrator and Zoning Administrator effective the first pay period in January, 2011. Mr. Sauls seconded the motion. On the roll being called:

Mr. Wilson	yes	
Mr. Sauls	yes	
Mr. Cornett	yes	Motion carried

**BATAVIA UNION CEMETERY**

Batavia Township will assume the grave digging at Union Cemetery until such time there is a more permanent agreement made.

**USDA APPOINTMENT**

The Batavia Township Board of Trustees is in agreement to appoint someone new to the Board of the USDA. There are two candidates.

**TRUSTEE CALENDAR**

Mr. Parsons handed out the proposed 2011 calendar.

**ADJOURNMENT**

With no further business to come before the Board, Mr. Wilson motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 11:17 a.m.

Archie Wilson,  
Chairman

Jennifer Haley,  
Fiscal Officer