

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 7:00 p.m. Tuesday, December 4, 2012, at the Batavia Township Community Center.

**CALL TO ORDER**

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Kenneth Embry, Service Director, and Nick Goslin, Deputy Sheriff.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the December 4, 2012 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the November 5<sup>th</sup> regular meeting and November 19<sup>th</sup> special meeting as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**FISCAL OFFICER FINANCIAL REPORT**

Ms. Haley gave the financial report for the month of November.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the November 2012 financial report as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve payment of the 2012 road resurfacing invoice in the amount of \$273,172.92. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**DEPUTY REPORT**

Deputy Nick Goslin gave the November 2012 report including the monthly stats for Batavia Township. There were 297 calls for service.

**REPORTS OF THE ZONING ADMINISTRATOR**

Mrs. Kelley presented the November permit report, including the BZA and Zoning Commission appointments.

Mr. Dowdney motioned the Batavia Township Board of Trustees re-appoint L. Abrams to the BZA and Pat Webb to the Zoning Commission for 5-year terms. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**REPORTS OF THE SERVICE DIRECTOR**

Mr. Embry gave suggestions for the Township clean-up days.

Mr. Embry received a letter from the County Engineers office concerning the statistics of the Forest Glen stop sign petition.

**REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons congratulated the Trustees for being named Community Leaders of the Year by the Clermont Developmental Disabilities Counsel. Jean Schmidt gave a proclamation to the Batavia Township Trustees for their support.

The Brian Wilson Field development is progressing. Mr. Parsons is still working with UC Clermont for a Memorandum of Understanding (MOU) for maintenance of the field. This will be available for the next Trustees meeting.

The Salute to Leaders banquet will be in March. The Township will submit a nomination.

The Township Association Dinner will be hosted at the Community Center January 17, 2013.

The picnic shelter use has increased. In 2011 the shelter was used approximately 71 times. In 2012 it was used approximately 91 times.

Batavia Village will have a Bicentennial Committee. Mr. Dowdney will be part of that committee.

The Hike Bike Committee will be hosting a Rock and Roast on January 19<sup>th</sup> at the student activity center at UC Clermont. The Trustees will sponsor a table.

**OLD BUSINESS**

Mr. Parsons gave an update on Project maximus. Mrs. Kelley will attend a conference call tomorrow to obtain more information.

Mr. Parsons is awaiting an update for the Moving Ohio Forward Grant.

**NEW BUSINESS**

**Deputy Contract Renewal**

Mr. Perry motioned the Batavia Township Board of Trustees approve renewing a 3-year contract from the Clermont County Sheriff providing law enforcement to the Township at a cost of \$1,059,748.00 over the life of the contract. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**Concession Stand Alarm**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the installation of an alarm at the concession stand for the amount of \$1,090.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**Resolution 12-1-2012**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 12-1-2012** to compensate elected Trustees in the year 2013 the maximum amount allowed by law for Townships per salary standard method for a budget over \$3,500,000. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**Resolution 12-2-2012**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 12-2-2012** to compensate the Fiscal Officer in the year 2013 the maximum amount allowed by law for Townships per salary standard method for a budget over \$3,500,000. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**Resolution 12-3-2012**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-3-2012** to include the Trustees and Fiscal Officer in the Township's health insurance plan if each desires to continue or receive coverage. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**Resolution 12-4-2012**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-4-2012** to pay expenses for all elected officials, administrators, and department heads to attend OTA conferences and other training events. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**Resolution 12-5-2012**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 12-5-2012** to request advance for both half year collections on real estate taxes from the County Auditor. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**Resolution 12-6-2012**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 12-6-2012** to dispense with the second reading of all resolutions in 2013 and authorize its adoption on the first reading. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Resolution 12-7-2012**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-7-2012** to set the regular meeting dates for year 2013 as the 1<sup>st</sup> Monday of each month. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**Resolution 12-8-2012**

Appropriations for 2013 were discussed. Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 12-8-2012** to approve the 2013 temporary appropriations as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**Resolution 12-9-2012**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-9-2012** accepting Chris Moore as the Township’s legal counsel for the year 2013 at the rate of \$155 per hour. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**Clermont County Chamber Invoice**

Mr. Perry motioned the Batavia Township Board of Trustees approve membership to the Chamber of Commerce at a cost of \$618. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Clout Membership**

Mr. Perry motioned the Batavia Township Board of Trustees approve membership to Coalition for Large Ohio Urban Townships (CLOUT) at an annual cost of \$200. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**CJFED Payment**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve payment of \$9,277.00 to CJFED for the remaining accumulated real estate taxes collected. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**Substitute Snow Plow Driver**

Mr. Perry motioned the Batavia Township Board of Trustees approve hiring John Tuerck as a substitute snow plow driver on an as-needed basis at a rate of \$15.00 per hour. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 8:23 p.m.

James Sauls, Jr.  
Chairman

Jennifer Haley,  
Fiscal Officer