

February 4, 2013 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday, February 4, 2013, at the Batavia Township Community Center.

**CALL TO ORDER**

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Kenneth Embry, Service Director, and Nick Goslin, Deputy Sheriff.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the February 4, 2013 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the January 7<sup>th</sup> regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**FISCAL OFFICER FINANCIAL REPORTS**

Ms. Haley gave the January financial reports for approval.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the 2012 year-end financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve payment of the January 2013 bills as provided. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**PUBLIC PARTICIPATION**

Mr. Parsons introduced George Brown who gave an update on Dimmitt Woods, the development for senior housing in Batavia. This was named after Ezekiel Dimmitt who founded the Batavia community.

Mr. Parsons introduced Ryan Watson, a 7<sup>th</sup> grader from the Schilling School for Gifted Children, who gave his presentation on his attendance.

Mr. Parsons introduced Mary Bradburn from the Batavia Schools. Mrs. Bradburn, and several students, gave a presentation on their 8<sup>th</sup> grade Future Cities project. The project for this year was waste water management.

**DEPUTY REPORT**

Deputy Nick Goslin reported on the monthly stats for January 2013. The Batavia Township Deputies had 313 calls for service.

**REPORTS OF THE ZONING ADMINISTRATOR**

Mr. Parsons gave the January reports.

**REPORTS OF THE SERVICE DIRECTOR**

Mr. Embry reported on snow removal. The total salt usage to date this year is 250 ton.

Mr. Embry spoke on the roadway sign compliance and sign inventory. The first process has been completed.

Mr. Embry gave an update on the road paving project.

**REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons gave an update on the Brian Wilson sign. There was discussion.

Mr. Parsons received the completed memorandum of understanding (MOU) between Batavia Township Board of Trustees and UC Clermont for use of the Brian Wilson field. Discussion ensued.

Much was learned by the staff who attended the winter conference including zoning, etc. Also Mr. Parsons spoke to several vendors concerning shelter and playground designs.

There is an opportunity to apply for a nature works grant for funding, due on May 1, 2013. Mr. Parsons will make the application with Trustees okay.

Mr. Sauls motioned the Batavia Township Board of Trustees move the April meeting from April 1<sup>st</sup> to April 8<sup>th</sup>. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes
Mr. Sauls	yes
Mr. Perry	yes

Motion carried

The League for Animal Welfare would like to have a fishing derby at the Community Center, possibly June 23<sup>rd</sup>. The Trustees are in agreement.

Mr. Parsons will put an ad in the paper and at the school for a seasonal employee.

**OLD BUSINESS**

Huhtamaki has announced they are purchasing approximately 1,000,000 square feet of the old Ford Plant and will operate a food grade facility that manufactures plastic-coated paper, and eventually plastic cups, lids, and plates.

Mr. Parsons has not heard anything more on the Moving Ohio Forward Grant.

**NEW BUSINESS**

**Lawn Mowing Contract**

Mr. Parsons opened the lawn mowing bids for the 1535 Clough Pike property and 2401 Old State Route 32 properties. Mr. Sauls motioned the Batavia Township Board of Trustees award the 2013 lawn mowing bid to Legendary Lawn and Landscaping. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	abstain	
Mr. Sauls	yes	Motion carried

**Cemetery Mowing Contract**

Mr. Perry motioned the Batavia Township Board of Trustees award the 2013 cemetery mowing bid to Clermont Sheltered Work Administration. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**Vehicle Purchase**

Mr. Sauls motioned the Batavia Township Board of Trustees purchase a Ford Explorer at the cost of \$24,629.00. If Beechmont Ford will match this price the Trustees will purchase it from them. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Table Sponsorship**

Mr. Sauls motioned the Batavia Township Board of Trustees sponsor a table for \$600 at the Salute to Leaders Banquet on March 12<sup>th</sup>. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**Property/Liability Insurance Renewal**

Mr. Perry motioned the Batavia Township Board of Trustees renew the rented property/liability insurance with Ohio Township Association of Risk Management Authority (OTARMA) at a cost of \$16,171 for 2013. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**Parking Petition**

Mr. Perry motioned the Batavia Township Board of Trustees accept the parking petition for Windwood Court and order no parking signs be placed on the fire hydrant side of the road. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	no	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**Memorandum of Understanding**

Mr. Perry motioned the Batavia Township Board of Trustees approve the MOU with UC Clermont as it pertains to the use and maintenance of Brian Wilson Field to include changing the term to a 1-year option renewal. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**PUCO**

The Public Utilities Commission of Ohio will have a public meeting at the Township Center on Wednesday February 20<sup>th</sup> at 7 o'clock for public input.

**ADJOURNMENT**

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 8:03 p.m.

William Dowdney  
Chairman

Jennifer Haley,  
Fiscal Officer