

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Wednesday November 6, 2013, at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Kenneth Embry, Service Director, and Clermont County Deputy Sean Schubert.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the November 6, 2013 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Perry | yes | |
| Mr. Dowdney | yes | |
| Mr. Sauls | yes | Motion carried |

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the October 7th regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Sauls | yes | |
| Mr. Perry | yes | |
| Mr. Dowdney | yes | Motion carried |

FISCAL OFFICER FINANCIAL REPORTS

Ms. Haley gave an update on the financial reports for October.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the October financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Dowdney | yes | |
| Mr. Perry | yes | |
| Mr. Sauls | yes | Motion carried |

Mr. Sauls motioned the Batavia Township Board of Trustees declare items from the Fire Department as surplus items. Mr. Perry seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Dowdney | yes | |
| Mr. Sauls | yes | |
| Mr. Perry | yes | Motion carried |

Mr. Perry motioned the Batavia Township Board of Trustees approve the bond payment in the amount of \$62,515.63. Mr. Sauls seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Perry | yes | |
| Mr. Sauls | yes | |
| Mr. Dowdney | yes | Motion carried |

DEPUTY REPORT

Mr. Parsons reported Deputy Kevin Dyer will be assigned to the Township as our newest Deputy, working with Deputy Schubert.

Deputy Sean Schubert gave his report. There was an increase in assisting other departments in October.

The golf outing raised \$6,200. The Department will start donating to a handicap school also.

PUBLIC PARTICIPATION

Jacob from Scouts 742 spoke. He is working towards getting the Citizens Community Badge and the Star Scout rank. He is in eighth grade at Amelia.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the October reports, including the Zoning Commission, Zoning Appeals appointments, and Zoning Commission alternate appointment.

ZONING HEARING

Crosspointe Case B-08-00 ZPD-mm

Zoning Administrator Mrs. Kelley presented the case and offered a summary. Mike Schottelkotte spoke on behalf of the case.

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Crosspointe case B-08-00 ZPD-mm** as presented. Mr. Perry Seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Perry | yes | |
| Mr. Dowdney | yes | |
| Mr. Sauls | yes | Motion carried |

REPORTS OF THE SERVICE DEPARTMENT

Mr. Embry gave an update on the truck/salt spreader. All trucks have been serviced.

The Judd Road ash trees will be removed.

There was a visibility safety concern at a sharp curve on Greenbrier Road for Batavia school buses. That area has been cleared eliminating the need for a convex mirror.

Mr. Embry gave some suggestions about moving the VFW sign on Greenbrier Road so it does not get damaged.

REPORTS OF THE SERVICE DIRECTOR

Mr. Parsons congratulated the Trustees for being re-elected.

Mr. Parsons gave an update on the construction of the Brian Wilson fields.

The inmates from the Clermont County jail spread mulch for the playground.

The picnic shelter will be delivered in 2 ½ weeks. Roberts Roofing will donate the roof.

Mr. Parsons spoke with the Village of Batavia concerning the engine brake complaint.

The Christmas Tree Lighting is scheduled for Monday December 2nd at 6 p.m. The Batavia Elementary choir will sing. The Trustee meeting will follow at 7 p.m.

The first historical tour for Batavia Township will be Saturday, December 14th, from 1 to 4 p.m. Mr. Rick Crawford will be narrating that. There are six people signed up so far.

Mr. Parsons has not received any information concerning the Natureworks grant.

The Duke Energy Retail Sales contract will run through the end of 2014 with a reduced rate.

The Trustees will make an appointment for the Salute to Leaders, possibly in December.

There will be a workshop scheduled to discuss several topics. Mr. Perry motioned the Batavia Township Board of Trustees meet on November 25th at 5 p.m. for a workshop. Mr. Sauls seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Sauls | yes | |
| Mr. Dowdney | yes | |
| Mr. Perry | yes | Motion carried |

COMMITTEE REPORTS

CJFED

Ms. Haley reported the new fiscal officer starts Tuesday of next week.

Union Cemetery

Mr. Perry reported their meeting is next week.

Hike-Bike

Mr. Parsons reported the trail is now open from Williamsburg to the campground.

NEW BUSINESS

Building User Fees

Mr. Perry motioned the Batavia Township Board of Trustees approve the fee schedule for use of the building as proposed effective 1/1/2014. Mr. Sauls seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Perry | yes | |
| Mr. Sauls | yes | |
| Mr. Dowdney | yes | Motion carried |

Picnic Shelter User Fees

Mr. Perry motioned the Batavia Township Board of Trustees approve the fee schedule for the picnic shelter as proposed effective 1/1/2014. Mr. Sauls seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Dowdney | yes | |
| Mr. Perry | yes | |
| Mr. Sauls | yes | Motion carried |

Liquor License Permit

Mr. Sauls motioned the Batavia Township Board of Trustees approve the stock transfer of the liquor permit for Suburban Bowl, 1991 James E. Sauls Drive. Mr. Perry seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Perry | yes | |
| Mr. Dowdney | yes | |
| Mr. Sauls | yes | Motion carried |

Surplus Equipment

Mr. Sauls motioned the Batavia Township Board of Trustees declare the 2000 International dump truck as surplus equipment and authorize its trade-in for a value of \$10,000 towards a new dump truck. Mr. Perry seconded the motion. On the roll being called:

| | | |
|-------------|-----|----------------|
| Mr. Sauls | yes | |
| Mr. Dowdney | yes | |
| Mr. Perry | yes | Motion carried |

Executive Session

Mr. Sauls motioned the Batavia Township Board of Trustees move into executive session to discuss hiring of a new service department employee and discuss employee evaluations. Mr. Perry seconded the motion. On the roll being called:

| | | |
|-------------|-----|--|
| Mr. Sauls | yes | |
| Mr. Dowdney | yes | |

