

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 7:00 p.m. Monday December 2, 2013, at the Batavia Township Community Center.

**CALL TO ORDER**

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, and Clermont County Deputy Sean Schubert.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December 2, 2013 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the November 6<sup>th</sup> regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**FISCAL OFFICER FINANCIAL REPORTS**

Ms. Haley gave an update on the financial reports for November.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the November financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**DEPUTY REPORT**

Deputy Sean Schubert gave the November report. There were 250 total calls.

The Shop with the Sheriff is December 10<sup>th</sup> and 11<sup>th</sup> at Toys R Us and Kohls.

Mr. Parsons introduced Deputy Kevin Dyer who spoke briefly.

**REPORTS OF THE ZONING ADMINISTRATOR**

Mrs. Kelley gave the November reports, including the Zoning Commission and Zoning Appeals.

Mr. Perry motioned the Batavia Township Board of Trustees accept the resignation of Alton Ison as the Board of Zoning Appeals Chairman effective December 31, 2013. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Dowdney                yes  
Mr. Perry                    yes                                Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees accept the appointment of Mr. Bruce Grundy as a replacement for Alton Ison as Board of Zoning Appeals Chairman for a 5-year term effective January 1, 2014. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Sauls                    yes  
Mr. Dowdney                yes                                Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees appoint Maria Zigmunt to the alternate position on the Zoning Commission. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney                yes  
Mr. Sauls                    yes  
Mr. Perry                    yes                                Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees re-appoint Jonathan Dannemiller to the Zoning Commission for a 5-year term. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Dowdney                yes  
Mr. Sauls                    yes                                Motion carried

**REPORTS OF THE SERVICE DEPARTMENT**

Mr. Parsons gave the report on behalf of Ken Embry.

The service department employees have done a fabulous job preparing for snow removal.

There is a GPS program available to us. Mr. Embry is working on this.

**REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons gave an update on the historical tours.

The township was successful in receiving the Natureworks grant.

Mr. Parsons congratulated the Trustees on the successful re-election and presented the bonds and oaths for signature to each Trustee for 2014.

The next workshop meeting is scheduled for December 16, 2014 at 5 p.m.

## **COMMITTEE REPORTS**

### **CJFED**

Mr. Sauls announced the new fiscal officer has started and is doing well. The new equipment is temporarily delayed.

### **Union Cemetery**

Mr. Parsons announced there will be a December meeting on Dec. 11<sup>th</sup> at 6 p.m.

### **Hike-Bike**

Mr. Parsons had no updates on the Hike-Bike Trail.

## **NEW BUSINESS**

### **Acceptance of Roads**

Mr. Sauls motioned the Batavia Township Board of Trustees accept the following roads into the Township road system: Autumn View .015 miles, Glenwood Trail .025 miles, Parkview Court, and all these roads are in the Glenwood Subdivision. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

### **Resolution 12-1-2013**

Mr. Sauls motioned the Batavia Township Board of Trustees approve compensating the elected Trustees in the year 2014 the maximum amount allowed by law for Townships using the salary method with a budget over \$3,500,000. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

### **Resolution 12-2-2013**

Mr. Perry motioned the Batavia Township Board of Trustees approve compensating the Fiscal Officer in the year 2014 the maximum amount allowed by law for Townships using the salary method with a budget over \$3,500,000. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	



**Resolution 12-8-2013**

Mr. Perry motioned the Batavia Township Board of Trustees approve retaining Chris Moore as the Township's legal counsel for the year 2014 at the rate of \$155 per hour. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 7:47 p.m.

William Dowdney  
Chairman

Jennifer Haley,  
Fiscal Officer