

February 3, 2014 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday February 3, 2014, at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Kenneth Embry, Service Director, and Clermont County Deputy Sean Schubert.

APPROVAL OF AGENDA AND MINUTES

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the February 3, 2014 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the January 6th regular, and the January 24th special meetings as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

FISCAL OFFICER FINANCIAL REPORTS

Mr. Dowdney motioned the Batavia Township Board of Trustees approve payment of the salt bill totaling \$14,296.03. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the January financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the 2013 year-end financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the January 2014 reports including the BZA and Zoning Commission.

REPORTS OF THE SERVICE DEPARTMENT

Mr. Embry gave his report. The department has gone out 22 times to date using 876 tons of salt so far. More salt is on order. The new salt systems have saved tax dollars. Mr. Sauls thanked the crew for doing an excellent job on the roads.

Mr. Embry gave a truck update.

Due to the severe weather, inspections for the road paving project for 2014 will be delayed.

PUBLIC PARTICIPATION

Mr. Parsons introduced Eric Sears from Auxier Gas who gave an overview of why there seems to be a propane shortage.

Mr. Parsons introduced Mary Bradburn and Batavia Middle School 8th graders who gave a presentation on the Future Cities Competition engineering project.

Robert Duff, Eagle Scout, spoke about his adventure in reaching the level of Eagle Scout. He was congratulated and presented a plaque from the Trustees.

DEPUTY REPORT

Deputy Sean Schubert gave the January report. There were 291 calls, 55 offense reports, and 94 incident reports.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

There have been articles in the newspapers and internet about the winter road upkeep and salt shortages. Mr. Parsons let our road crew that we do not take them for granted.

Mr. Parsons attended his first Clermont Developmental Disabilities meeting.

Mr. Parsons is working on the warning siren lease.

The property liability insurance renewal is coming up and will be looked at in the March meeting.

The final phase of repairs to the building will be completed soon. The repairs are due to water damage.

Mr. and Mrs. Al Ison will be receiving an award at the Salute to Leaders banquet. Also the Reds Rookie Success league will be receiving the Salute to Leaders Recreation Award. The event will be Tuesday, March 11th. The Hike Bike Trail will also receive a Recreation Award.

OTARMA has announced a More (Managing Ohio Risk Exposures) grant for \$500. Mr. Parsons will continue to explore opportunities to apply for the grant.

The Township has been nominated by Lisa Davis for the 2013 Ohio Public Images Award because of its outstanding collaborative efforts for the work with Clermont MRDD and recognizing their contributions to the Township. The banquet is March 10th in Columbus.

NEW BUSINESS

MOU Brian Wilson Field

Mr. Dowdney motioned the Batavia Township Board of Trustees approve a memorandum of understanding with UC Clermont relative to the maintenance of Brian Wilson field up to \$10,000.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

2014 Ohio Cooperative Purchasing Program

Mr. Perry motioned the Batavia Township Board of Trustees approve membership to the Ohio Cooperative purchasing program for \$100.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Cemetery Mowing

Mr. Dowdney motioned the Batavia Township Board of Trustees approve Clermont DD to mow our 3 cemeteries in 2014 at a cost of \$460 per cut. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Part Time Job Description

Mr. Perry motioned the Batavia Township Board of Trustees approve the part time job description and/or including a CDL, as presented Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	

Mr. Dowdney yes Motion carried

Salute to Leaders

Mr. Perry motioned the Batavia Township Board of Trustees approve the reservation of 1 table at the Salute to Leaders Banquet on March 11th for \$600. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

Records Training

Mr. Parsons and Mr. Sauls will attend the Records Training in Hamilton.

ADJOURNMENT

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned.

James Sauls,
Chairman

Jennifer Haley,
Fiscal Officer