

May 1, 2014 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Thursday May 1, 2014, at the Batavia Township Community Center.

CALL TO ORDER

After the Girl Scouts led the Pledge of Allegiance , Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Kenneth Embry, Service Director, and Clermont County Deputy Sean Schubert.

APPROVAL OF AGENDA AND MINUTES

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the May 1, 2014 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the April 7th meeting as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

FISCAL OFFICER FINANCIAL REPORTS

Ms. Haley gave her report.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the April 2014 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Cemetery Deed

The Trustees were presented for signature a deed to Martha Venters for one grave in Olive Branch Cemetery.

DEPUTY REPORT

Deputy Sean Schubert gave his April report. There were 346 calls in April.

PUBLIC PARTICIPATION

Mr. Parsons introduced Girl Scout Troop 40411 who use the Township building once a month. Assistant Leader, Amy Marks, spoke on behalf of the girls.

Billie Kuntz, Director for Clermont County Human Services gave a report on homelessness.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the April reports which included the Board of Zoning Appeals and the Zoning Commission.

BZA Appointment

Mr. Dowdney motioned the Batavia Township Board of Trustees appoint Nancy Huber to an alternate position on the Board of Zoning Appeals. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry gave his April report including the status on the paving project.

The maintenance employee has fulfilled the probationary period. He is doing a very nice job.

Mr. Embry described the request for the two equipment purchases.

Equipment Purchase (Paver)

Mr. Perry motioned the Batavia Township Board of Trustees authorize the purchase of a used 1990 Mauldin 55E paver from Randy Parker for \$7,000.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Equipment Purchase (Aerator)

Mr. Sauls motioned the Batavia Township Board of Trustees approve the purchase of an aerator from Baxla Tractor for \$3,804.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons gave an update on the dugouts. Mullens Construction is donating their time to build the decking and the roof. Roberts Roofing is donating their time to put on the shingles. The weather has played a role in the construction delay.

Mr. Parsons gave an update on the picnic shelter.

Once the drawings are prepared for the parking lot expansion, they will be taken to the Clermont County Building Department.

We do not need a permit from Clermont County for the walking trail.

Mr. Parsons discussed with the Trustees the 2011-2012 audit.

Mr. Parsons let the Trustees know the Township had an indigent burial.

The Village of Amelia annexed a piece of parceled land.

The soccer fields are almost completed. Batavia High School will have a tournament on the fields in July. There is a potential locker room installation in the works. There are some interested groups from soccer organizations interested in funding the installation.

There has been much community interest in Christmas tree recycling. The Trustees are interested in providing this service and Mr. Parsons will get this set up.

NEW BUSINESS

Transfer of Funds Resolution 5-01-2014

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 5-01-2014** authorizing the transfer of \$80,000 from the general fund to the debt services fund. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Interest Payment

Mr. Perry motioned the Batavia Township Board of Trustees authorize the Township Fiscal Officer to make the first interest payment in the amount of \$16,728.13 which is due on the bond. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Probationary Employee

Mr. Perry motioned the Batavia Township Board of Trustees remove Eric Wiederhold from probationary status and make his status permanent full time, and increase his pay rate by \$1.00 effective May 5, 2014. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Picnic Table/Trash Receptacles/Grills

Mr. Dowdney motioned the Batavia Township Board of Trustees purchase tables, grills, and trash receptacles for the new picnic shelter in the amount of \$11,085.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Executive Session

Mr. Dowdney motioned the Batavia Township Board of Trustees go into Executive Session to discuss threatened legal action. Mr. Perry seconded the motion at 8:06 p.m. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Regular Session

Mr. Dowdney motioned the Batavia Township Board of Trustees go into Regular Session. Mr. Perry seconded the motion at 8:38 p.m. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 8:40 p.m.

James Sauls,
Chairman

Jennifer Haley,
Fiscal Officer