

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday September 8, 2014, at the Batavia Township Community Center.

**CALL TO ORDER**

After Pledge of Allegiance , Rex Parsons gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Kenneth Embry, Service Department Director, and Clermont County Deputy Sean Schubert.

**Temporary Fiscal Officer**

Mr. Dowdney motioned the Batavia Township Board of Trustees appoint Rex Parsons to serve as temporary Fiscal Officer. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**APPROVAL OF AGENDA AND MINUTES**

Mr. Perry motioned the Batavia Township Board of Trustees approve the September 8, 2014 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the August 4<sup>th</sup> regular meeting as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the August 12<sup>th</sup> special meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

## **FISCAL OFFICER FINANCIAL REPORTS**

Mr. Parsons gave the financial report for August which included the fund status, revenue status, payment listing, cash summary by fund, and appropriation by fund.

Mr. Perry motioned the Batavia Township Board of Trustees approve the August 2014 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

### **Resolution 9-1-2014**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 9-1-2014** accepting the rates as proposed by the Clermont County Auditor. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

### **Resolution 9-3-2014**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 9-3-2014** the transfer of funds, \$5,000 within the general funds, from contingencies to park salaries. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

## **DEPUTY REPORT**

Deputy Sean Schubert presented the August report.

## **PUBLIC PARTICIPATION**

Mr. Parsons introduced Spence Faxon and Bill Grafe from Energy Alliance who spoke about the program and our energy savings. It's a voluntary program.

Our guest, Ken Reed from the Ohio Dept. of Agriculture was introduced by Mr. Parsons. Mr. Reed spoke about the Emerald Ash borer, and the Asian Longhorn beetle which have both been found in Batavia Township.

## **ZONING HEARING**

### **Case B-03-03Z PD FD-11 Lexington Run PD**

Zoning Administrator Denise Kelley presented the case and offered a summary. Representative of Fischer Homes is Dan DeCarlo. No one spoke for or against the development.

Mr. Perry motioned the Batavia Township Board of Trustees approve **Case B-03-03Z PD** as presented with notations. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**ZONING HEARING**

**Case B-02-05PD-FD III Forest Glen PD**

Zoning Administrator consultant Denise Kelley presented the case and offered a summary.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Case B-02-05PD-FD III Forest Glen PD** as presented with the notations as noted. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

There was a short break.

**REPORTS OF THE ZONING ADMINISTRATOR**

Mrs. Kelley gave the August zoning reports including the Board of Zoning Appeals and the Zoning Commission. There were three commercial permits.

**REPORTS OF THE TOWNSHIP ADMINISTRATOR**

The first track meet for the Batavia Local Schools Cross Country course will be Wednesday October 1<sup>st</sup> at the Township Center.

The lawnmower crew will be at the November meeting.

Trick-or-Treat for Batavia Township will be Friday, October 31<sup>st</sup> from 6:00 p.m. to 8:00 p.m.

Mr. Parsons presented packets to the Trustees containing the employee evaluation forms.

An address change will be considered for the Sports Complex at the Township property. The address will be 1539 Clough Pike.

There was discussion about the noise issue and keep our noise resolution.

The Bicentennial celebration for the Township is being planned.

There was discussion about the annexations to Batavia Village. There will be a public hearing with the County Commissioners on Wednesday, October 15<sup>th</sup> at 11:00 a.m.

Mr. Parsons presented to the Trustees the employee leave balance report.

## **REPORTS OF THE TOWNSHIP SERVICE DIRECTOR**

Ken Embry gave an update on the 2014 road paving project. It was awarded to John R. Jurgensen.

### **Resolution**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 9-4-14** relative to increasing appropriations in the permissive motor vehicle license tax fund #2231, \$20,000 to \$50,000, effective immediately. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mr. Embry updated the Trustees on the parking lot expansion. He will get numbers together and report back to the Trustees.

The walking trail extension is moving along very well. Approximately 3775 feet have been completed. Gravel will be placed at the openings.

The Elmwood Road repair has been completed.

The first truck being painted should be finished next week.

Mr. Embry attended a meeting in Dayton about road salt.

### **Parking Lot Excavation**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve J and L Equipment to proceed with the parking lot excavation not to exceed \$12,000. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Mr. Parsons spoke to Pat Monger relative to the non-maintenance of a portion of Bauer Road. There was discussion.

## **COMMITTEE REPORTS**

### **Hike Bike Trail**

Mr. Parsons announced there will be a January fundraiser for the Hike Bike Trail.

### **Clermont County Developmental Disabilities**

Mr. Parsons gave an update. A levy is anticipated.

**CJFED**

Mr. Sauls gave an update. Two new fire trucks and an ambulance will be here in October. Funds were recovered from a theft in the office. There will be five new volunteers.

**Union Cemetery**

Mr. Perry gave an update. There was a workday and much was accomplished. Another workday is scheduled for September 16<sup>th</sup>. They are looking into hiring Graveyard Groomer next year for some clean-up.

**NEW BUSINESS**

**Part Time Employee**

Mr. Dowdney motioned the Batavia Township Board of Trustees authorize payment for the part time employee to be taken equally from the general and road & bridge funds. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**RESOLUTION 9-2-2014**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 9-2-2014** relative to making the Law Director’s position a part time employee of the Township. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**Walking Trail Payment**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve payment of \$24,530 for forming and finishing 22,530 square feet of the walking trail. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 8:44 p.m.

James Sauls,  
Chairman

Jennifer Haley,  
Fiscal Officer