

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:01 p.m. Monday January 5, 2015, at the Batavia Township Community Center.

CALL TO ORDER

After Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Department Director, and Clermont County Deputy Sean Schubert.

NOMINATIONS

Mr. Sauls motioned the Batavia Township Board of Trustees nominate Randy Perry for Chairman and Bill Dowdney for Vice Chairman for 2015. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the January 5, 2015 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the December 1, 2014 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	abstain	
Mr. Dowdney	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December 8, 2014 special meeting as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

FISCAL OFFICER FINANCIAL REPORTS

Ms. Haley gave the financial report for the month of December.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the December 2014 financial reports as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Resolution 01-01-2015

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 01-01-2015** relative to the transfer of \$5,000 within the general fund retroactive to 12/26/2014. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Resolution 01-02-2015

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 01-02-2015** relative to approving a supplemental increase in the Zoning fund of \$700.00 retroactive to 12/26/2014. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

There is an additional pay period in the month of December. It is not extra pay, just the way it ended in the month.

Liquor License

Mr. Sauls motioned the Batavia Township Board of Trustees approve a new liquor license for Benjys Drive Thru located at 2640 Old State Route 32. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

DEPUTY REPORT

Deputy Schubert presented the December report. The call list was up for December, 333 calls, 60 offense reports and 95 incident reports.

The Shop with the Sheriff program was very successful. There were 16 deputies and 23 children. Kohls, Toys R Us, and SweetFrog Frozen Yogurt donated to the children.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the December and year-end zoning reports, including the Board of Zoning Appeals and the Zoning Commission.

Zoning Case B-08-00Z(2) Crosspointe

Zoning Administrator Denise Kelley presented the case and offered a summary. Mr. Mike Shottelkotte presented the application.

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Zoning Case B-08-00Z mm (2)** as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

REPORT OF THE SERVICE DIRECTOR

Ken Embry, Service Director gave his report for the month of December.

Mr. Embry suggested not purchasing anymore salt this year unless it's necessary. There were 70 tons used to date.

The first meeting of the Clermont Public Works will be Wednesday, January 14 from 10:00 to noon at the County Engineers Office on Bauer Road.

Resolution 1-03-2015

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 1-03-2015** asking Clermont County to change the name of Stonelick Olive Branch Road at Cemetery to Olive Branch Cemetery Lane. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

The road list for Batavia Township is increasing.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

O'Reilley Auto Parts is now open on Bauer Road.

Three letters of interest have been received for the Law Director position.

Mr. Sauls motioned the Batavia Township Board of Trustees retain Dave Frey at \$150.00 per hour as our Law Director. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

There was discussion about lawn and cemetery mowing crews. Mr. Dowdney motioned the Batavia Township Board of Trustees retain Legendary Lawn and Landscape at the same rate as 2014 and Clermont DD Services for the 2015 lawn maintenance. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

The Memorandum of Understanding renewal for the Brian Wilson Field is coming up in February. There was discussion.

Mr. Parsons gave a background about the usage of the knothole fields. There was discussion about established fees for use of the fields.

The Hike-Bike fundraiser will be January 17th at UC Clermont from 6-9 pm. Table sponsorship is \$200. The Township will sponsor a table and the Trustees will also donate.

The Township Association meeting will be January 15th at the Township building. Mr. Parsons gave a highlight of what will be discussed.

The Clermont County Agenda meeting will be held at the Holiday Inn Eastgate, Friday, January 16th from 11:30 a.m. to 1:00 p.m. The cost is \$35.00 and is open to the public.

NEW BUSINESS

Acceptance of Roads – Vista Meadows

Mr. Dowdney motioned the Batavia Township Board of Trustees accept the following roads into the Township road system: Vista Meadows Drive - .27 mile, Meadow Lane - .11 mile for a total of .38 mile all within the Vista Meadows subdivision. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Acceptance of Roads – Lexington Run

Mr. Sauls motioned the Batavia Township Board of Trustees accept the following roads into the Township road system: Citation Court - .18 mile, Secretariat Court - .10 mile, Blacksmith Circle - .03 mile, Horseshoe Bend – .04 mile, Traditions Turn - .10 mile, Legacy Park Drive - .05 mile, Man O’War Way - .01 mile, Turfway Trail - .17 mile, Keeneland Run - .07 mile, Churchill Court - .05 mile, for a total of .80 mile all within the Lexington Run Subdivision. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
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Mr. Dowdney yes
Mr. Sauls yes Motion carried

Salute to Leaders

Mr. Parsons gave a list of five individuals who have volunteered their time to make our community a better place.

Mr. Sauls motioned the Batavia Township Board of Trustees appoint Dorothy Taylor as the Batavia Township representative for Salute to Leaders. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes
Mr. Perry yes Motion carried

More nominations for the County awards were discussed.

Employment Contracts

Mr. Sauls motioned the Batavia Township Board of Trustees offer 2-year employment contracts with key employees of the Township effective 1-1-2015 thru 2017. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes
Mr. Perry yes Motion carried

Phase II Stormwater Fees

Mr. Dowdney motioned the Batavia Township Board of Trustees approve payment of Phase II stormwater fees in the amount of \$4,897.66. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer