

February 2, 2015 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday February 2, 2015, at the Batavia Township Community Center.

CALL TO ORDER

After Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Department Director, and Clermont County Deputy Sean Schubert.

APPROVAL OF AGENDA AND MINUTES

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the February 2, 2015 agenda as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the minutes of the January 5, 2015 regular meeting as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	abstain	
Mr. Sauls	yes	Motion carried

FISCAL OFFICER FINANCIAL REPORTS

Ms. Haley gave the financial report for the month of January. Ms. Haley spoke about the Ohio NatureWorks Grant.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the January 2015 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Parsons and Ms. Haley suggested a workshop meeting for discussing the year-end report and moving forward. The Depository agreement goes out every five years. It is due this year for bid. It will be posted in the newspaper.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the 2014 year end reports as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

There will be a special workshop meeting on Monday February 20th at 11:30 a.m.

CEMETERY DEED

There was a transfer of deed for two graves to Joan and David Sexton in the Olive Branch Cemetery, for signature of the Trustees.

DEPUTY REPORT

Deputy Schubert presented the January report. There were 303 calls. All numbers were down from December. The speed control signs are going up again.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the January reports, including the Board of Zoning Appeals and the Zoning Commission. There were a total of 14 permits.

REPORT OF THE SERVICE DIRECTOR

Ken Embry, Service Director gave his report for the month of January.

There have been seven salt events to date for this winter.

The fire department currently has a surplus 1982 fire tanker owned by the Township. Mr. Embry would like to convert it to a lawn truck.

Mr. Sauls motioned the Batavia Township Board of Trustees approve placing the tanker into service for Batavia Township. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Mr. Embry is going to Columbus on February 11th for a sign grant class.

Mr. Embry spoke about management of the 2015 paving project.

Mr. Embry presented to the Trustees three different prices for a skid steer.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons gave a background/overview of the PACE district (Property Assessed Clean Energy).

Mr. Parsons has been in contact with several people about the use of the Brian Wilson field.

Mr. Parsons gave the Trustees the knothole field use schedule.

Mr. Parsons has spoken with the Sheriff’s Department about the Bi-Centennial Celebration. There will be discussion at the next workshop about the Bi-Centennial.

The property and liability insurance is coming up for renewal in April. There will be a small increase.

Mr. Parsons presented to the Trustees different prices for grass fertilizer. There was discussion.

Mr. Parsons received an e-mail about the Salute To Leaders which will be Tuesday, March 10th. Mr. Perry will introduce our nominees.

The church camp has not notified the Township when they want to have their camp on the Township property. But their website says it will be at the Township.

The Township Association’s next meeting is Thursday, February 19th at Pierce Township.

Clermont County has been designated as an Urban County. Mr. Parsons will attend a meeting about the Community Development Block Grant.

Sharp Smart Board and Copier

The current copier lease is up for renewal. Mr. Parsons researched the best options.

Mr. Sauls motioned the Batavia Township Board of Trustees purchase the Sharp Smart Board with a 4-year lease agreement on a new copier. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

COMMITTEE REPORTS

There was no CJFED meeting last month. There are two new fire trucks and a new ambulance.

Mr. Perry gave an update on the Union Cemetery Committee. There are a few more work days being set up.

Mr. Parsons gave an update on the Hike-Bike Trail and the Clermont DD. The Hike-Bike fundraiser raised over \$10,000.

NEW BUSINESS

2014 Annual Road Mileage Certification

Mr. Sauls motioned the Batavia Township Board of Trustees accept the 2014 road mileage certification of 68.784 miles as presented by the County Engineer and Ohio Department of

Transportation. (Increase of 1.14 miles). Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Contract Payment

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the January thru June 2015 payment in the amount of \$180,997.44 to the County Commissioners for our law enforcement contract with the Clermont County Sheriff. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Resolution 2-01-2015

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 2-01-2015**, appointing David Frey as Law Director for Batavia Township at a rate of \$150.00 per hour. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Resolution 2-02-2015

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 2-02-2015**, the knothole baseball field fee schedule as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 8:12 p.m.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer