

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday March 2, 2015, at the Batavia Township Community Center.

CALL TO ORDER

After Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Department Director, and Clermont County Deputy Sean Schubert.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the March 2, 2015 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the February 2, 2015 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

FISCAL OFFICER FINANCIAL REPORTS

Due to computer issues, Ms. Haley will present the financial reports next month.

Resolution 3-2-2015

Mr. Parsons presented the 2015 permanent appropriations to the Trustees with minor modifications.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 3-2-2015**, for the 2015 permanent appropriations as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

PUBLIC PARTICIPATION

Mr. Parsons introduced Nadine Albenze-Smith, owner and founder of Record Express LLC. Nadine gave an overview of this high tech business which had 167% growth in 2014. They have established a strong customer base in record retrieval, medical records analysis, and document imaging. The Trustees presented a recognition plaque to Record Express LLC.

Mr. Parsons introduced Tony Humbert, Frank Heikenfeld, and Joel Wilson. Mr. Humbert spoke on behalf of the Old South Riverside Drive Petition signed by the homeowners.

REPORTS OF THE ZONING ADMINISTRATOR

Zoning Hearing – Case OD/SP 15-01

Mrs. Kelley presented the case and offered a summary.

Mr. Sauls motioned the Batavia Township Board of Trustees approve a conditional variance for parking for **case OD/SP 15-01**. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Zoning Reports

Mrs. Kelley gave the zoning reports including the Board of Zoning Appeals and the Zoning Commission. There were no hearings for the BZA or Zoning Commission.

DEPUTY REPORT

Deputy Schubert presented the February report. There were 266 calls. There were 25 assists to other departments.

REPORT OF THE SERVICE DIRECTOR

Ken Embry gave his report for February. He submitted the application for the sign grant which is \$15,000 for 247 signs. March 15th is the deadline.

Mr. Embry is waiting to get the salt program up and running. There is no issue with salt shortage.

Mr. Embry gave an update on the 2015 paving project along with the list of roads he recommends to the Board.

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 3-1-2015**, the 2015 road paving project, including the suggested roads, at a cost not to exceed \$215,000. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons spoke about the flow of traffic and growth in Batavia Township.

Mr. Parsons spoke about the PACE district. The PACE district enables commercial businesses the ability to make improvements to their buildings and have that assessment on their tax bill.

The property and liability insurance is up for renewal. OTARMA has a slight increase.

The Salute to Leaders is March 10th.

Mr. Parsons met with the Clermont County Coroner and Prosecutor's office about indigent burials.

Mr. Parsons reviewed the annexation of a couple properties. These were filed with the County Commissioners.

House Bill 64 is being considered by the state government. The Governor wants to expand the use of sales tax. This is part of an amendment being proposed.

The Homeless Shelter applied for a grant and contacted Mr. Parsons about improvements to the property which includes the parking lot.

COMMITTEE REPORTS

Mr. Parsons attended the Clermont DD meeting. The Clermont DD finance committee met and they will not have to run a levy.

Mr. Perry gave an update on the Union Cemetery Committee. A letter was sent to get dates approved. Mr. Embry is working on getting the Graveyard Groomer to work on the cemeteries.

Mr. Sauls attended the CJFED meeting last month. They authorized the purchase of a Smart Board.

Mr. Parsons gave an update on the Hike-Bike Trail. They received a \$50,000 grant.

NEW BUSINESS

Revision to Building Use Guidelines

Mr. Sauls motioned the Batavia Township Board of Trustees approve revisions to the building use guidelines as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Property and Liability Insurance

Mr. Dowdney motioned the Batavia Township Board of Trustees approve renewing the property and liability insurance with OTARMA in the amount of \$17,221. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Pay Skid Steer Bill and Smart Board

Mr. Sauls motioned the Batavia Township Board of Trustees approve payment of the skid steer bill and smart board as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 7:37 p.m.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer