

June 1, 2015 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday June 1, 2015, at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director, and Clermont County Deputy Schubert.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the June 1, 2015 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the May 4, 2015 regular meeting and the May 18th special meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

FINANCIAL REPORTS

Ms. Haleys gave the financial reports for May including the payment to the Engineer's office for the Filager Road project.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the May financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the bond payment to Park National Bank for \$8,721.54. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

CEMETERY DEED

A cemetery deed to Judith Spurlock for grave 5 in Olive Branch was presented to the Trustees for signature.

GRAVE YARD GROOMER

Mr. Embry spoke about the extensive repairs in Olive Branch Cemetery by the Grave Yard Groomer which is a crew of three.

Mr. Sauls motioned the Batavia Township Board of Trustees approve bill payment from the Cemetery Fund to the Grave Yard Groomer for \$3,000.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

PUBLIC PARTICIPATION

Mr. Parsons introduced Andy Kuchta, Clermont County Office of Economic Development who spoke about the Huhtamaki Enterprise Zone agreement amendment.

Resolution 6-3-2015

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 6-3-2015** permitting an amendment to an Enterprise Agreement on **Resolution 10-2-2012**, 45 day waiver agreed by Batavia Local Schools. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	abstain	
Mr. Sauls	yes	Motion carried

Mr. Parsons introduced Jason Nagel, Municipal Court Judge candidate, who spoke about his experience and candidacy for Municipal Court.

DEPUTY REPORT

Deputy Sean Schubert presented the May reports. Between the four deputies there were 356 answered calls, 65 offense reports and 111 incident reports. There were 13 traffic tickets written and 40 warnings. They assisted other departments 16 times. In May there were 103 reports in the Township, 56 of which were taken by our deputies. Overdose reports were down.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the May zoning reports including the Board of Zoning Appeals and the Zoning Commission. There were 12 single family homes in May. There have been 28 condo units for this year to date.

Resolution 6-04-2015 Certifying costs to County Auditor

Mr. Sauls motioned the Batavia Township Board of Trustees pass **Resolution 6-04-2015** certifying the cost of nuisance to the County Auditor for \$2,900.00 for Huntington Drive. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Resolution 6-05-2015 Nuisance Abatement

Mr. Dowdney motioned the Batavia Township Board of Trustees pass **Resolution 6-05-2015** declaring the following three properties as a nuisance: 10 Lawson Drive, 337 Judd Road, and 1516 Easter Avenue. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

REPORT OF THE SERVICE DIRECTOR

Ken Embry gave his update.

A fallen tree was removed from Union Cemetery, three headstones were effected and put back in place. There was discussion about property owner payment responsibility and liability of fallen trees onto other properties.

The Filager Road Project will produce improvements such as road widening, drainage improvements, and large vegetation removal. Jurgensen has the contract.

The paving resurfacing project contract has been awarded to Barrett.

The sign grant Mr. Embry applied for was accepted in the amount of \$15,685.00. They will order and ship the signs to the Township.

Mr. Embry spoke on the salt purchase. He is hopeful for July.

There was no update on Judd Road.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons gave his update. There was an indigent burial in the Township.

The Township Association picnic will be June 18th at the Township Property and starts at 6:30.

The bi-centennial celebration is set for Saturday, September 12, 2015 from 11 am to 4 pm. The Trustees and fiscal officer will be involved. Former Trustees, clerks, and fiscal officers will be invited to attend. Mr. Parsons gave an overview of the scheduled events.

The Reds Rookie Success Camp starts June 8th for two weeks. Many community businesses are donating meals and monetary assistance. There are 352 children registered.

Clermont DD had four graduates this year.

NEW BUSINESS

Ms. Haley reviewed the tax budget for the Trustees.

Resolution 6-1-2015 for the 2016 TAX BUDGET

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 6-1-2015** relative to filing the 2016 Tax Budget with the County Auditor's office. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Resolution 6-2-2015 FUND TRANSFER

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 6-2-2015** relative to transferring \$80,000 from the general fund to the debt service fund. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

FITNESS EQUIPMENT

Mr. Parsons gave an overview of the fitness equipment for the walking trail.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the purchase of fitness equipment for the walking trail for \$24,671.43. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer