

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday October 5, 2015, at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, Mr. Perry. Also present were Fiscal Officer, Jennifer Haley, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director, and Clermont County Deputy Sean Schubert.

APPROVAL OF AGENDA AND MINUTES

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the October 5, 2015 agenda as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the September 8, 2015 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the financial reports for September.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the September financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

CEMETERY DEEDS

Mr. Parsons presented three deeds for processing.

PUBLIC PARTICIPATION

Mr. Parsons introduced Judy Eschmann, Director Clermont County Job and Family Services who spoke about the levy renewal this year which is 49% of their operating budget.

ZONING CASE B-03-11Z FD-5

WOODBURY GLEN PD

Denise Kelley presented the case for administrative review and offered a summary. The application was filed by Graham Carlin of WBG Development. Mr. Graham is the developer of Woodbury Glen. Mr. Carlin spoke about the case.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Zoning Case B-03-11Z FD-5, B**, the final development plan for Woodbury Glen Section 5, A, B, and C. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

DEPUTY REPORT

Deputy Schubert presented the September report. There were 299 calls in September.

ZONING CASE OD/SP15-05 PUBLIC HEARING

OVERLAY DISTRICT SITE REVIEW

Denise Kelley presented the case and offered a summary. OIA Global is an international shipping company. The site review location is in the IRG facility.

Mr. Sauls motioned the Batavia Township Board of Trustees approve overlay district **Zoning Case OD/SP15-05**, as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the September zoning reports including the Board of Zoning Appeals and the Zoning Commission.

Mr. Dowdney motioned the Batavia Township Board of Trustees appoint Bob Santel as the alternate member for the BTZC. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Resolution 10-01-2015

The Trustees were presented a list of zoning nuisance violations. Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 10-01-2015, nuisance abatement**, declaring the following properties as a nuisance: MapleBrook, Judd, Huntington, and Amelia-Olive Branch. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry gave an update on the 2015 paving contract.

The elevator has been secured and about 800 ton of salt is in the bin.

The Crosspointe subdivision does not have any ‘no parking’ signs. Mr. Embry spoke to the Homeowner’s Association.

Resolution 10-02-15

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 10-02-2015**, to install ‘no parking’ signs in Crosspointe, on the hydrant side of the road. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Vehicle Repair

Mr. Sauls motioned the Batavia Township Board of Trustees authorize repairs be completed on the 2007 Ford 550 dump truck by Beechmont Ford at a cost of \$3,031.68. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons spoke about the Bi-centennial celebration and thanked all the services who helped and showed support.

The subdivision review committee had its first meeting. They will be reviewing the regulations.

Mr. Parsons and Ms. Haley spoke about the vacation time accrual. There was discussion.

Mr. Parsons announced the Hike-Bike Trail ribbon cutting will be October 15, 2015 at 2:30 p.m. UC Clermont will have bikes available.

Mr. Parsons attended a meeting for the Community Development Block Grant and spoke about the application for the grant and the uses for the grant. . We are allowed two applications this year.

Mr. Parsons gave a Judd Road update. Paving will take place Wednesday.

Mr. Parsons is preparing to make arrangements for the winter conference.

DISCUSSION

There was discussion about the park upgrades for 2016.

There will be a special meeting on Friday, October 30th, at 8 a.m.

NEW BUSINESS

Trick or Treat

Mr. Sauls motioned the Batavia Township Board of Trustees follow the recommendation of the Township Association and set trick or treat for residents of Batavia Township for Saturday, October 31st from 6-8 p.m. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Picnic Shelter Use and Fee Schedule

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the use and fee schedule for the picnic shelters as proposed. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Building Cleaning

Mr. Sauls motioned the Batavia Township Board of Trustees contract with Dorothy Embry to clean the administration building at a fee of \$125 per week. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Meeting Date Change

Mr. Dowdney motioned the Batavia Township Board of Trustees move the November meeting date from Monday November 2nd to Wednesday, November 4th at 6 p.m. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Health Insurance Renewal

Mr. Sauls motioned the Batavia Township Board of Trustees renew our health insurance with Medical Mutual of Ohio plan HSA 3000 at an annual increase of 11.88% with a 5% of his/her premium being paid by the employee. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 8:01 p.m.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer