

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 5:00 p.m. Monday December 7, 2015, at the Batavia Township Community Center.

**CALL TO ORDER**

After the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney and Mr. Perry. Mr. Sauls was present. Also present were Fiscal Officer, Jennifer Haley, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director, and Clermont County Deputy Sean Schubert.

**Executive Session**

Mr. Dowdney motioned the Batavia Township Board of Trustees move into executive session to discuss employee compensation. Mr. Sauls seconded the motion at 5:01 p.m. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**Regular Session**

Mr. Sauls motioned the Batavia Township Board of Trustees move into regular session to discuss employee compensation. Mr. Dowdney seconded the motion at 5:26 p.m. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve a 3% wage increase for all employees except the Batavia Township Administrator who will receive a 5% wage increase. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Tree Lighting**

There was a break for the Christmas tree lighting ceremony and program at 5:28 p.m.

**Return to Regular Session**

The regular meeting for Monday, December 7, 2015, resumed at 7:00 p.m. with the Pledge of Allegiance.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December 7, 2015 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the October 30, 2015 special meeting and the November 4, 2015 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the November financial reports.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the November financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

The Trustees were presented a Lucy Run cemetery transfer deed for their signature for Lesley West.

**DEPUTY REPORT**

Deputy Schubert gave his report for November 2015. He will be going to Investigations for six months, then will return back to service for Batavia Township.

Deputy Schubert presented to the Trustees the maps of indicated areas of theft offenses, burglaries, breaking and entering, assaults, domestic violence, etc. Between the four deputies in the Township, there were 340 calls for November. They assisted other agencies 26 times. Property recovered totaled \$14,212.

The Shop with the Sheriff is this Tuesday and Wednesday night for 30 children at Toys R Us and Kohls.

**PUBLIC PARTICIPATION**

Mr. Parsons gave an introduction for the Reds Rookie Success League Camp and introduced Charley Frank from the Reds Community Fund who spoke about this community and recognized

the supporters. He said of the five communities that host the Reds Rookie Program, there is no infrastructure or team that is as collaborative or effective as the one in Batavia Township. Mr. Parsons was thanked for his continuity, humility, strength, leadership, heart and soul, and selflessness. Colleen Cheek presented a token of appreciation to the following businesses and supporters: Chick Fil A of Eastgate, Auxier Gas, Skyline Chili, American Modern Insurance Group, SweetFrog Premium Frozen Yogurt, Buffalo Wild Wings, UC Clermont, Park National Bank, Clermont Convention and Visitors Bureau, Batavia Township Board of Trustees, Sam's Club, Clermont Chamber of Commerce, Jennifer Gruber, Donna and Mark Cann, and Rex Parsons.

**REPORTS OF THE ZONING ADMINISTRATOR**

**Public Hearing Case OD/SP15-06 – Michael Poehner**

**Zoning Case OD/SP15-06**

Mrs. Kelley presented the facts of the case and offered a summary. Mr. Poehner spoke about the case.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve Zoning case OD/SP15-06, waiving requirements as stated in 1 thru 5, as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Mrs. Kelley gave the November zoning reports including the Board of Zoning Appeals and the Zoning Commission.

**REPORTS OF THE SERVICE DIRECTOR**

Mr. Parsons spoke on behalf of Mr. Embry. There is a need for snow plow drivers.

Mr. Sauls motioned the Batavia Township Board of Trustees hire an on-call/as-needed, at will employee at the rate of \$24.00 per hour with no benefits. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**REPORTS OF THE TOWNSHIP ADMINISTRATOR**

There will be a year-end meeting for year-end business on December 21st at 5:00 p.m.

Mr. Parsons reported the Tax Incentive Review Council (TIRC) meeting is scheduled for Wednesday December 16<sup>th</sup> at 2:15 and 2:45. Mr. Sauls will attend.

Mr. Parsons spoke about holding a Color Run/Adventure Race at the Batavia Township Center that would include all of Clermont County. Funds will be raised for charities.

Mr. Parsons spoke about a lot split at the homeless shelter.

The Township contracts with local builders/developers for plowing and snow removal on undedicated streets in the Township. Mr. Parsons will approach the developers this year to see if they are interested.

Mr. Parsons spoke about the Trustees and Fiscal Officer Bonds.

Mr. Parsons shared correspondence from Township residents.

## **NEW BUSINESS**

### **RESOLUTION 12-10-2015**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-10-2015** relative to executing an agreement with the Clermont County Commissioners for the Amelia Olive Branch Road sidewalk and authorize the Township Administrator Rex A. Parsons to sign the agreement on behalf of the Township. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

### **RESOLUTION 12-11-2015**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-11-2015** relative to asking the Clermont County Engineers office to perform a speed study for Judd Road to determine the speed limit for the road. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

### **RESOLUTION 12-12-2015**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-12-2015** relative to transferring \$10,000 within the Road and Bridge fund retroactive to November 13, 2015. This move is for the purpose of meeting costs associated with the repairs of vehicles. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

## **LOAN PAYMENT**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the loan payment of \$17,768.95 to Park National Bank retroactive to December 1, 2015 and payment to Mellon Bank

in the amount of \$45,843.75 for a total payment of \$63,612.70. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**RESOLUTION 12-13-2015**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-13-2015** relative to entering into an agreement with Clermont County Engineers office as they apply for OPWC funds for paving and reconstruction of certain roads in Batavia Township. The application is for \$221,144, and the grant application is to reimburse 79% of the total leaving a \$46,440 responsibility to the Township. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**2016 PAVING PROJECT**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the final payment to Clermont County for our 2014 paving project in the amount of \$48,217.34. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**RESOLUTION 12-14-2015**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-14-2015** relative to moving funds in the bond (note) payment funds. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**RESOLUTION 12-09-2015**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-09-2015** relative to proceeding with authorizing the Board of Elections to place a 1 mil Law Enforcement Levy on the March 15, 2016 ballot. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 8:49 p.m.

Randy Perry,  
Chairman

Jennifer Haley,  
Fiscal Officer