

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:07 p.m. Monday January 4, 2016, at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Perry, and Mr. Dowdney. Also present were Fiscal Officer, Jennifer Haley, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, and Clermont County Deputy Jessica McCarthy.

Motion for Chairman

Mr. Sauls motioned the Batavia Township Board of Trustees nominate Bill Dowdney for Chairman. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Motion for Vice-Chair

Mr. Perry motioned the Batavia Township Board of Trustees nominate Jim Sauls for Vice-Chairman. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the January 4, 2016 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the December 7th, 2015 regular meeting and the December 21st, 2015 special meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the December, 2015 financial reports. There was \$50,000 spent for road salt in 2015.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

DEPUTY REPORT

Deputy Jessica McCarthy gave the report for December 2015.

Deputy Brewer is recovering after an injury during an assist to Pierce Township.

There were 342 answered calls, 75 offense reports, and 95 incident reports. Mr. Dowdney asked if the reports could be broken down by time of day.

PUBLIC PARTICIPATION

No one is scheduled this month.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the December and year-end reports including the Board of Zoning Appeals and the Zoning Commission. There was a total of 83 single family and 41 condo units for the year. Mrs. Kelley presented a yearly comparison chart showing the trends since 1995. There have been 139 violation notices sent out by Mr. Shephard.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the cost for the zoning workshop for the zoning department members. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Jim Nichols agreed to the re-appointment on the Zoning Commission and Herschel Gorman for the re-appointment for the BZA.

Mr. Dowdney completed the questionnaire for the Growth Management Plan Land Use.

REPORTS OF THE SERVICE DIRECTOR

Mr. Parsons spoke on behalf of Mr. Embry. Cemetery work days have been set up.

CEMETERY DEED

A lot in Olive Branch Cemetery purchased by Jerry Grossman, was presented to the Trustees for signature.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons gave his report including an update on the TIRC meeting. All businesses in Batavia Township are performing well.

The Eastside Adventure Challenge will be held Saturday, May 14, 2016 at the Batavia Township. This is a team event with multiple levels for all ages.

The lot split is still in progress for 2401, 2403, Old State Route 32, which is the Homeless Shelter.

The Hike-Bike fundraiser is January 23, 2016 at the Williamsburg High School. The Trustees purchased a table.

COMMITTEE REPORTS

Mr. Parsons gave an update on the Hike-Bike Trail. They need \$50,000 to apply the next section of asphalt over vacated short Summit Road. There is a \$25,000 match if they can raise the other \$25,000.

Mr. Sauls gave the update on CJFED which will meet this Thursday.

Mr. Perry gave the update for Union Cemetery.

NEW BUSINESS

Road Mileage 2015

Mr. Perry motioned the Batavia Township Board of Trustees accept the County's mileage certification for ODOT of 68.784 miles of roads under maintenance by the Batavia Township. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Clermont Chamber Invoice

Mr. Sauls motioned the Batavia Township Board of Trustees approve the 2016 Chamber dues of \$2,500.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

RESOLUTION 12-17-2015

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-17-2015** relative to increasing the appropriations by \$600.00 in the zoning fund 2181-130-111 for the purpose of meeting payroll expense. The resolution is effective retroactive to 12-23-2015. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Amended Motion

Mr. Sauls motioned the Batavia Township Board of Trustees amend their December 7th motion regarding pay raises to include the start date of the 1st payroll in January 2016. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

2014 Paving Project Payment

Mr. Sauls motioned the Batavia Township Board of Trustees approve final payment for our 2014 Road Paving Project to the Clermont County Engineers office of \$68,324.56 Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

Salute to Leaders

Mr. Sauls motioned the Batavia Township Board of Trustees nominate Tim Young as the Batavia Township representative to Salute to Leaders. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 7:18 p.m.

Bill Dowdney,
Chairman

Jennifer Haley,
Fiscal Officer