

March 7, 2016 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday March 7, 2016, at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were fiscal Officer, Jennifer Haley, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director, and Clermont County Deputy Sean Schubert.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the March 7, 2016 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the minutes of the February 1, 2016 regular meeting as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	abstain	Motion carried

FINANCIAL REPORTS

Mr. Perry motioned the Batavia Township Board of Trustees approve the January 2016 financial reports as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Ms. Haley gave the February financial report.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the February 2016 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

DEPUTY REPORT

Deputy Sean Schubert gave the report for February 2016. There were 257 answered calls, 31 offense reports, and 69 incident reports.

PUBLIC PARTICIPATION

Mr. Parsons introduced Eagle Scout Collin Gallagher who created a play set, mulch, and park benches at the Clermont County airport viewing area. Collin spoke about the project. He was presented an award by the Trustees.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the February report including the Board of Zoning Appeals, Zoning Commission, applications, and meeting dates.

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry spoke about ‘sharrows,’ shared roads, specifically Greenbrier Road, Elklick, Hike-Bike trail areas. They are looking at pavement markers for pedestrians, ‘share the road’ signs, also called sharrows. There was discussion.

Mr. Embry reported on the salt use this year. We’ve made 19 trips, 545 tons were used. The salt barn is in great shape with salt.

Mr. Embry spoke about the Mastermind sign program. We are required to perform two inspections a year of our signs.

Mr. Sauls motioned the Batavia Township Board of Trustees purchase the Master Suite 7 for \$1,700.00 per estimate #178. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Embry spoke about the 2016 Paving project including Elmwood, Greybirch, Bristol Lake, and Woodruff Lane.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons spoke about the Eastside Adventure Challenge and new additions to the event. There is a \$30 registration fee.

The West Clermont Youth Football and Cheerleading has a field request. There is no conflict.

Mr. Parsons spoke about the Cincy Eastern Bypass.

The Policy levy is up for vote next week.

Mr. Parsons spoke about the Smart Saver Incentive Program – an energy saving program that switches out regular fluorescent bulbs for halogen. This would save \$1,225 the first year and by year ten this would save \$18,685.

Mr. Parsons spoke on Economic Development. Clermont County will be turning a purchased farm into an industrial park, called the South Afton Commerce Park. There are 13 lots. The first access should start the fourth quarter of this year.

A family would like to donate a bench memorial for the park property.

NEW BUSINESS

Property/Liability Insurance Renewal

Mr. Sauls motioned the Batavia Township Board of Trustees approve renewing the Township’s property and liability insurance with OTARMA for 2016 at the rate of \$17,707 per year. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Permanent Appropriations Resolution 3-01-16

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 3-01-16** the 2016 Permanent Appropriations as presented in the total amount of \$ 2,325,774.00. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

Fertilizer Renewal

Mr. Sauls motioned the Batavia Township Board of Trustees approve renewing the application of fertilizer with Scotts Lawn Service for \$11,368.42 for five applications. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Salute To Leaders Table

Mr. Perry, Mr. Sauls, and Mr. Dowdney will attend the Salute to Leaders Banquet. Ms. Haley will be at a local government conference in Columbus and cannot attend.

Mr. Perry motioned the Batavia Township Board of Trustees approve sponsoring a table at the Salute to Leaders Banquet on March 23rd for \$600. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Seasonal Employee

Mr. Sauls motioned the Batavia Township Board of Trustees approve advertising for a seasonal employee for park employment this summer. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 8:15 p.m.

Bill Dowdney,
Chairman

Jennifer Haley,
Fiscal Officer