

June 6, 2016 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday June 6, 2016, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, and Ken Embry, Service Department Director.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the June 6, 2016 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the May 2, 2016 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the May report.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the May 2016 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**RESOLUTION 6-01-2016**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 6-01-2016** relative to the 2017 Tax Budget as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	

Mr. Sauls                                 yes                                 Motion carried

**RESOLUTION 6-02-2016**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 6-02-2016** relative to amending permanent appropriations retroactive to 6-2-2016. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry                                 yes  
Mr. Sauls                                 yes  
Mr. Dowdney                             yes                                 Motion carried

**DEPUTY REPORT**

Deputy Sean Schubert was on a call and could not attend the meeting.

**PUBLIC PARTICIPATION**

Lara Baron, Assistant Prosecuting Attorney, introduced herself to the Township. She is seeking an appointment for Judge in Municipal Court.

Mr. Parsons introduced Megan Jones-Dick from the Team Fight Club. Ms. Jones spoke about cancer research funding through the club.

**REPORTS OF THE ZONING ADMINISTRATOR**

Mrs. Kelley gave the May report including the Zoning Appeals, and Zoning Commission update. There will be a Zoning Commission meeting this Thursday concerning the final development plans for the MI Homes Project.

Mrs. Kelley gave a progress report on Lexington Run. The specific conditions have been met. Another map will be submitted.

**NUISANCE ABATEMENT**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 6-03-2016** declaring a property on Chapel Rd and Gumbert Road as a nuisance in Batavia Township and ordered the properties to be cleaned up. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney                             yes  
Mr. Perry                                 yes  
Mr. Sauls                                 yes                                 Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 6-04-2016** declaring a property on 4234 Amelia-Olive Branch as a nuisance in Batavia Township and ordered the properties to be cleaned up. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls                                 yes  
Mr. Dowdney                             yes  
Mr. Perry                                 yes                                 Motion carried

**CEMETERY DEED**

A cemetery deed to Mr. Morehouse in Olive Branch Cemetery was presented to the Trustees for signature.

**REPORTS OF THE SERVICE DIRECTOR**

Mr. Embry reported on the Clean-up days.

Mr. Embry gave an update on the guardrail on Chapel Road.

The road salt bid for 2017 has been submitted.

The bids were opened for the 2016 Paving Project.

Mr. Dowdney motioned the Batavia Township Board of Trustees award the 2016 Road Paving Project to Barrett Paving who is the lowest and best bid when removing item 5 from both bids. Amount awarded is \$202,306.28. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	abstain	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons thanked the Trustees for their support of the Eastside Adventure Challenge. A total profit minus expenses was \$5,022.69. The money will be donated to charities. Charities include: VFW 3954, \$300. Shop with a Sheriff, \$1,000.00. Team Fight Club, \$700.00. Epilepsy Foundation, \$550.00. Vietnam Vets, \$700.00. Young Life, \$500.00. Community Services, \$550.00. Homeless Shelter, \$550.00.

Mr. Parsons gave an update on the Smart Saver Incentive Program. It is almost completed.

The Connect Church Camp will be held next week.

Mr. Parsons spoke with Mr. Dan Slusher about the health insurance renewal and to expect a 10-15% increase.

There was a request for a sidewalk placement by a local resident.

The application for OPWC grant for the Pleasant Acres subdivision was approved.

The Reds Rookie Success League starts Monday. Sponsor day is June 15.

**COMMITTEE REPORTS**

Mr. Sauls gave an update on CJFED. There will be a meeting Thursday.

Mr. Perry reported on the Batavia Union Cemetery. The Graveyard Groomer worked on larger, older headstones.

Mr. Parsons reported on the Hike-Bike Trail.

Mr. Parsons gave an update on CCDD. The levy was passed in March. Part of the building will be leased out for a transportation company.

**NEW BUSINESS**

**Sign Repair**

The scrolling marquee sign is now ten years old and appears to need a new cable. Repairs are estimated at \$2615.00. There was discussion. This will be revisited at a later meeting.

**DISCUSSION**

There is interest in having tennis courts. Mr. Parsons spoke with Batavia Schools and UC Clermont about sharing tennis courts at Batavia Township. Three courts minimum will fit in a chosen area. The courts would be available for all residents.

**EXECUTIVE SESSION**

Mr. Sauls motioned the Batavia Township Board of Trustees move into Executive Session for the purpose of discussing the hiring of employees. Mr. Perry seconded the motion at 7:52 p.m. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees move back into Regular Session. Mr. Perry seconded the motion at 8:02 p.m. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**Seasonal Employee**

Mr. Sauls motioned the Batavia Township Board of Trustees hire James Taylor, Jr. at the rate of \$15 per hour without benefits, as a seasonal employee to work at the Township Park and assist with the Service Department. This is an at-will employee and is effective June 2, 2016. Mr. Perry seconded the motion at 7:52 p.m. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees change the July meeting date to July 13<sup>th</sup> at 6 p.m. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes
Mr. Perry	yes

Mr. Sauls                                yes                                Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees give authority to Rex Parsons to terminate employment of Dave Wiergend. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                            yes  
Mr. Sauls                                yes  
Mr. Perry                                yes                                Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 8:10 p.m.

Bill Dowdney,  
Chairman

Jennifer Haley,  
Fiscal Officer