

July 13, 2016 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Wednesday July 13, 2016, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Dave Frey, Legal Council, and Deputy Sean Schubert, Clermont County Sheriff's Office.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the July 13, 2016 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the June 6, 2016 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the June report.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the June 2016 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

RESOLUTION 7-01-2016

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 7-01-2016** relative to increasing the appropriations in the cemetery fund 2041-410-360-contracted services by \$5,000.00 Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	

Mr. Sauls yes Motion carried

CEMETERY DEED

A cemetery deed to Bob and Marlene Bailey, for two graves in Lucy Run Cemetery, was presented to the Trustees for signature.

DEPUTY REPORT

Deputy Sean Schubert gave his June report. There were 368 answered calls in Batavia Township.

Patrols are active and will increase in East Fork Park. There is a speed problem and suspicious activity.

Sean mentioned the golf outing for The Shop with the Sheriff program. It will be at Legendary Run on Tuesday August 23rd. It will be catered by Montgomery Inn.

The Wolf Family spoke about Route 132 and Chapel intersection problem. There was discussion.

ADMINISTRATIVE REVIEW ZONING CASE B-01-16Z PD/ESTRELLA PD

ESTRELLA PD FINAL DEVELOPMENT PLANS

Zoning Administrator Denise Kelley presented the case and offered a summary. Matt Walker spoke and offered answers to any questions.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the final plans for **Zoning Case B-01-16 PD/Estrella PD**. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave her June report including the BZA/Zoning Commission, and room use request. There has been much activity in Woodbury Glen.

RESOLUTION 7-2-2016 NUISANCE ABATEMENT PAYMENT

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 7-02-2016** authorizing payment for nuisance abatement at 4264 Amelia Olive Branch Road for \$300, and to send same on to the County Auditor for placement on the tax bill. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

RESOLUTION 7-3-2016 NUISANCE ABATEMENT

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 7-03-2016** declaring 337 Judd Road a nuisance and authorize removal of the nuisance. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

PUBLIC PARTICIPATION

Mr. Parsons spoke about an encroaching fence on the park property. There was much discussion.

REPORTS OF THE SERVICE DIRECTOR

Mr. Parsons gave the report of the Service Director in the absence of Mr. Embry.

Mr. Parsons gave an update on the 2016 paving project.

Apple Road Guardrail Placement

A guard rail needs to be installed on Apple Road. Mr. Embry has spoken to the County and State about 200 feet of guardrail.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the installation of 200 feet of guardrail on Apple Road at a cost of \$5,200.00. The work is to be completed by Lake Erie Construction Company. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Road Salt 2016-2017

Mr. Parsons gave an update on the road salt bid for 2017.

Mr. Perry motioned the Batavia Township Board of Trustees accept Compass Salt Company salt bid of \$56.45 per ton for 600 tons of salt for the 2016-2017 season. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons spoke about the Reds Rookie Success League. There was an average of 300 children.

Mr. Parsons spoke about employee reports.

Temporary Assistance with Hike Bike Trail

The Clermont County Park District requested short term help with the area of the hike bike trail.

Mr. Sauls motioned the Batavia Township Board of Trustees provide temporary assistance with the Hike Bike Trail in the Clermont County Park District retroactive to July 1, 2016. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Parsons gave an update on House Bill 413.

There are many park event requests. Mr. Parsons mentioned several scheduled for August.

The new park swings have been installed and are being enjoyed by the residents.

Mr. Parsons gave an update on the park sign wiring/conduit.

REPORTS OF LEGAL COUNCIL – Dave Frey

Mr. Frey spoke about Special Assessment Districts. There was discussion.

NEW BUSINESS

Liquor License

Mr. Sauls motioned the Batavia Township Board of Trustees approve a liquor license at 1340 State Route 125. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

DISCUSSION

Mr. Parsons requested direction on the pickle ball courts and Water Park. There was discussion about researching the project and cost.

EXECUTIVE SESSION

Mr. Perry motioned the Batavia Township Board of Trustees move into Executive Session for the purpose of discussing the continued employment of an existing employee and compensation. Mr. Sauls seconded the motion at 9:01 p.m. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Regular Session

Mr. Sauls motioned the Batavia Township Board of Trustees move back into Regular Session.
Mr. Perry seconded the motion at 9:19 p.m. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting.
Mr. Perry seconded the motion. Meeting adjourned at 9:19 p.m.

Bill Dowdney,
Chairman

Jennifer Haley,
Fiscal Officer