

October 3, 2016 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday, October 3, 2016, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the October 3, 2016 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the September 6th regular meeting and September 28th special meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the September report.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the September 2016 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

CEMETERY DEEDS

Purchase of 4 graves in Olive Branch Cemetery were deeded to the Williamson Family.

DEPUTY REPORT

None given for September – Dep. Schubert and Brewer were not available.

PUBLIC PARTICIPATION

David Stricker of Clermont Animal Hospital and his daughter, Julie came in during the meeting to be honored with presentation of a plaque for 30 + years in our community.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave her September reports including the permit summary and the BZA/Zoning Commission.

ZONING CASE B-03-11Z FD-6 WOODBURY GLEN

Mrs. Kelley presented a summary of the case. Mr. Jim Watson from McGill Smith Punshon Architects was present to represent the developers.

Mr. Sauls motioned the Batavia Township Board of Trustees accept the final development plan as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry gave an update on the OPWC grant project. Curb repair will be done in Pleasant Acres development.

Tire Amnesty Program is underway at the Maintenance facility on Old St. Rt. 32. This project is going on October 10th – 14th. Tires can be dropped off at no cost. This is in partnership with the Clermont – Adams Solid Waste District.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons gave an update on the encroaching property fence. The fence has yet to be moved back.

Mr. Parsons presented the Board with a year to date leave balance report for the full time employees.

Mr. Parsons in the process of looking into our website being redesigned, especially to make it friendlier to view on mobile devices.

Mr. Parsons mentioned the conflicts involved with the November and December meeting dates. There was consensus among the Board to agree to move the November, 2016 meeting date to Thursday, November 3rd, 2016 at 6:00 PM and the December, 2016 meeting date to Tuesday, December 6th with the annual Tree Lighting at 6:00 PM and the meeting at 7:00 PM.

COMMITTEE REPORTS

Mr. Parsons reported on the Clermont MRDD. They had their annual fundraiser on Friday night. It was a really fun event.

Mr. Perry gave an update on Union Cemetery.

Mr. Sauls reported on CJFED. The new District Chief started September 19th and was sworn in the other night with his family present.

NEW BUSINESS

DENTAL CARE PLUS – dental insurance renewal

Mr. Sauls motioned the Batavia Township Board of Trustees approve the premium increase of 2 % for the policy year commencing January 2017. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

MEDICAL MUTUAL INSURANCE – health insurance renewal

Mr. Perry motioned the Batavia Township Board of Trustees approve the premium increase of 8.55% for the policy year commencing January 2017. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

PERSONNEL POLICY AMENDMENT

Mr. Perry motioned the Batavia Township Board of Trustees adopt the amendment to the personnel policy manual – relating to the use of medical marijuana – as recommended by legal counsel and to be amended to state that if “an employee is found to be under the influence, they *will* be terminated from employment”

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

2016 Paving Project Payment

Mr. Sauls motioned the Batavia Township Board of Trustees approve the invoiced payment of \$ 191,797.31 to Barrett Paving Materials for the 2016 paving project. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 17:25.

Bill Dowdney,
Chairman

Jennifer Haley,
Fiscal Officer