

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 7:03 p.m. Tuesday, December 6, 2016, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance led by Robert Proud, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, and Ken Embry, Service Director.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December 6, 2016 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the November 3rd regular meeting and December 2nd special meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

PUBLIC PARTICIPATION

Mr. Parsons introduced Sheriff A.J. Rodenberg who has served our community well and spoke about how he became Sheriff almost 20 years ago. The Trustees presented a plaque to the Sheriff for his years of service to the community.

Mr. Parsons introduced Commissioner Bob Proud who has served Clermont County for 28 years. Commissioner Proud spoke about his career. The Trustees presented Mr. Proud a plaque for his hard work and commitment to the community.

Mr. Parsons thanked the Trustees and Ms. Haley for supporting the Reds Rookie Success League and all the contributors for their support. There were about 325 children who participated in the camp. Colleen Cheek and Charlie from the League shared their appreciation with recognition awards to the contributors.

FINANCIAL REPORTS

Ms. Haley gave the November report.

Mr. Perry motioned the Batavia Township Board of Trustees approve the November 2016 financial reports as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave her November reports including the BZA/Zoning Commission. There have been 71 housing permits so far this year.

Mr. Sauls motioned the Batavia Township Board of Trustees reappoint Mrs. Barb Dalton to the Zoning Commission and Sharon Strickland to the BZA for another term beginning January 1, 2017. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry spoke about the tree issues in subdivisions. Mr. Parsons will speak with legal counsel about the right of way and cost.

Batavia Lakes is fully developed and there are many parking issues.

No Parking Sign Placement

Mr. Perry motioned the Batavia Township Board of Trustees approve placing No Parking Signs in the Batavia Lakes Subdivision on the fire hydrant side of the streets at an estimated cost of \$1,275.48. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons spoke about the bids for the Olive Branch Sidewalk project.

The pickleball court construction has begun, however, due to the cold weather, it will be continued during the spring.

Pickleball Court Payment

Mr. Sauls motioned the Batavia Township Board of Trustees authorize payment of \$43,250 to Harry Ewers & Sons relative to partial work completed on the pickle ball courts at the park. Funds will be taken out of the general fund and we will ask for reimbursement from RID funds held by Clermont County. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Resolution 12-01-2016

In working with Mr. Embry, Mr. Parsons has contacted the developers who have not had their roads dedicated into the Batavia Township road system.

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 12-01-2016** relative to entering into an agreement with HPA Development Group as it relates to removing snow and ice from undedicated roads in the Woodbury Glen Subdivision. Also to hereby authorize Rex A. Parsons to sign all documents to proceed with this agreement. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Resolution 12-02-2016

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 12-02-2016** relative to entering into an agreement with Fischer Homes as it relates to removing snow and ice from undedicated roads in the Lexington Run Subdivision. Also to hereby authorize Rex A. Parsons to sign all documents to proceed with this agreement. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

Resolution 12-03-2016

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 12-03-2016** relative to entering into an agreement with Drees Homes as it relates to removing snow and ice from undedicated roads in the Crosspointe Subdivision. Also to hereby authorize Rex A. Parsons to sign all documents to proceed with this agreement. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

COMMITTEE REPORTS

Mr. Sauls reported on CFED. The labor crisis is settled with a new three year contract. There is one new hire and one more will be hired in less than six months.

Mr. Perry gave an update on Union Cemetery. They meet tomorrow.

Mr. Parsons reported there will be a meeting tomorrow for CCDD.

NEW BUSINESS

Law Enforcement Contract Payment

Mr. Sauls motioned the Batavia Township Board of Trustees authorize payment of the 2nd half of 2016 law enforcement contract in the amount of \$166,421.68 with the Clermont County Sheriff. Funds will be taken out of the Law Enforcement Account. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Loan Payment

Mr. Perry motioned the Batavia Township Board of Trustees authorize payment of the building loan in the amount of \$67,649.37 retroactive to 11/11/2016. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Bureau of Workers Compensation Payment

Mr. Sauls motioned the Batavia Township Board of Trustees authorize payment of the 2017 Workers Comp premium of \$7,334. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Job Description Approval

Mr. Sauls motioned the Batavia Township Board of Trustees approve the amended job description for the office/zoning assistant full/part time position and authorize Rex to advertise for the position. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

A special meeting is scheduled for Wednesday, December 21, 2016 at 11:30 a.m.

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 8:25 p.m.

Bill Dowdney,
Chairman

Jennifer Haley,
Fiscal Officer