

December 21, 2016 – SPECIAL MEETING

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a special meeting at 11:30 AM Wednesday, December 21, 2016, at the Batavia Township Community Center.

**CALL TO ORDER**

After the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Fiscal Officer, Jennifer Haley, Denise Kelley, Zoning Administrator and Rex Parsons, Township Administrator.

**APPROVAL OF THE AGENDA**

Mr. Sauls motioned to approve the agenda as presented. Mr. Perry seconded. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**2016 OPWC COOPERATIVE WITH COUNTY ROAD PAVING PROJECT**

Mr. Dowdney motioned to approve payment to the Clermont County Treasurer for the 2016 OPWC Road Paving Project for the Township’s share of the cost in the amount of \$ 51,214.30, which is 21% of the total project cost for our Township roads to be paved (total value of \$ 243,877.63). Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**RESOLUTION 12-04-2016**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-04-2016** to compensate elected Trustees in year 2016 per ORC for a Township with a budget over 3.5 million the maximum amount allowed by law (\$12,733 Dowdney/Sauls) (Perry \$14,039). Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**RESOLUTION 12-05-2016**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-05-2016** to compensate the Township Fiscal Officer in year 2016 per ORC for a Township with a budget over 3.5 million the maximum amount allowed by law, (\$ 23,396.00). Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**RESOLUTION 12-06-2016**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 12-06-2016** to include the Trustees and Fiscal Officer in current health, dental, and vision plans if each desires to continue to do so. This includes reimbursement for costs of outside plans up to Township policy cost. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry                                yes  
Mr. Dowdney                            yes  
Mr. Sauls                                yes                                        Motion carried

**RESOLUTION 12-07-2016**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-07-2016** for all reasonable expenses for Elected officials, Administrator, and key personnel to attend 2017 OTA Annual Winter and Summer Conferences and training sessions. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney                            yes  
Mr. Sauls                                yes  
Mr. Perry                                yes                                        Motion carried

**RESOLUTION 12-08-2016**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-08-2016** relative to asking the Clermont County Auditor for an advance on both half year collections of the 2017 Real Estate taxes as they are collected in 2017. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney                            yes  
Mr. Perry                                yes  
Mr. Sauls                                yes                                        Motion carried

**RESOLUTION 12-09-2016**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 12-09-2016** relative to dispensing with the reading of all resolutions a second time and authorize its adoption on the 1<sup>st</sup> reading for calendar year 2016. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry                                yes  
Mr. Dowdney                            yes  
Mr. Sauls                                yes                                        Motion carried

**RESOLUTION 12-10-2016**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-10-2016** setting the first Monday of the month as the regular meeting dates in 2017. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls                                yes  
Mr. Perry                                yes  
Mr. Dowdney                            yes                                        Motion carried

**RESOLUTION 12-11-2016**

Mr. Sauls motioned to adopt **Resolution 12-11-2016** as it relates to transferring funds within the Road & Bridge Fund to account for OPERS payment obligations for balance of 2016. This is to be retro-active to 12/17/2016. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney                    yes  
Mr. Perry                        yes  
Mr. Sauls                        yes                                Motion carried

**TEMPORARY APPROPRIATIONS**

Rex gave a Power Point presentation on the highlights of the proposed budget for 2017 and as it relates to the 2017 Temporary Appropriations.

**RESOLUTION 12-12-2016**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-12-2016** relative to approving the 2017 Temporary Appropriations of \$2,347,388.68. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                        yes  
Mr. Sauls                        yes  
Mr. Dowdney                    yes                                Motion carried

**RESOLUTION 12-13-2016**

Mr. Sauls motioned to adopt **Resolution 12-13-2016** as it relates to entering into a contract with the Drees Corporation for snow removal for the winter of 2016/2017 in the undedicated road in the Crosspointe Subdivision. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                        yes  
Mr. Sauls                        yes  
Mr. Dowdney                    yes                                Motion carried

**RESOLUTION 12-14-2016**

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 12-14-2016** as it relates to amending Permanent Appropriations in 2016 in the Cemetery Fund; increasing appropriations by \$ 5,000.00 to allow final payments in the Contracted Services line item. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls                        yes  
Mr. Perry                        yes  
Mr. Dowdney                    yes                                Motion carried

**DISCUSSION**

The Township is hosting the Clermont County Township Association’s monthly meeting at the Community Center on 1-19-2017 at 6:30 PM.

Zoning Inspector/Admin Assistant position – One applicant so far.

Dave Sheppard, Zoning Inspector – came in the meeting to go over photos he took in Pleasant Acres Subdivision to discuss repeated violations by residents regarding parking, mowing and accumulated junk in the yard(s). There was consensus with the Board to have our legal counsel send out letters to the repeat violators.

**ADJOURNMENT**

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 12:28 PM.

Bill Dowdney,  
Chairman

Jennifer Haley,  
Fiscal Officer