

June 7, 2011 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session Tuesday, June 7, 2011 at the Batavia Township Community Center.

**CALL TO ORDER**

After the Pledge of Allegiance, Fiscal Officer, Jennifer Haley, gave the roll call for the Board of Trustees. Present were: Mr. Dowdney and Mr. Sauls. Mr. Cornett was absent. Also present were Rex Parsons, Township Administrator and Denise Kelley, Zoning Administrator.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the June 7th, 2011 agenda as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the May 4, 2011 regular and May 13, 2011 workshop meetings as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**FISCAL OFFICER FINANCIAL REPORT**

Ms. Haley gave the financial report for May, 2011.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the May 2011 financial reports as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 6-01-11 Tax Budget** for 2012 tax budget as proposed. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**PUBLIC PARTICIPATION**

*As part of Batavia Township's ongoing effort to recognize members of our business community, Mr. Parsons introduced Jason and Kelly Kellerman of Prestige Vehicles Corporation. It is*

located at 2030 State Route 125, Amelia and specializes in producing vehicles owned by funeral home businesses. Mr. Kellerman gave an overview of his business which began in 2007. Mr. Sauls, on behalf of the Batavia Township Board of Trustees, recognized Prestige Vehicle Corp. with a plaque of appreciation.

### **REPORTS OF THE ZONING ADMINISTRATOR**

Mrs. Kelley gave her report. There were five house permits last month, 33 year-to-date, not including condominiums.

*Ms. Kelley presented Mr. Sheppard's violation report.* There were approximately 54 violation notices sent out, mostly property upkeep.

Ms. Kelley gave the reports for the Board of Zoning Appeals and Zoning Commission.

### **REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons and Mr. Dowdney have met with Rumpke and CSI Republic concerning pricing and waste collection.

Mr. Parsons will coordinate a work day for the Trustees and general public to clear the Hike-Bike Trail.

Mr. Embry and Mr. Parsons met with the County and Village of Amelia concerning improvements to Church Street. Mr. Sauls motioned the Batavia Township Board of Trustees enter into an agreement with Amelia and Clermont County to improve Church Street. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Parsons proposed the Trustees have a Township Yard Sale Days event in the fall.

Ohio Uniform Traffic Control Manual requires all agencies/governments must establish and implement a sign/maintenance program addressing minimum sign retro reflectivity requirements by January 2012. To check the township signs, the Township is borrowing a reflectivity machine from the Clermont County Engineers office. Wooden signs in some subdivisions will not be allowed and need to be replaced.

A resolution was previously passed not allowing door-to-door transient vendors in the Township. There was a recent transient vendor request. The Trustees agreed to deny this and uphold the resolution.

### **OLD BUSINESS**

July Meeting Date - Mr. Sauls motioned the Batavia Township Board of Trustees move the July meeting from July 5<sup>th</sup> to July 19<sup>th</sup> at 6:00 p.m. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Annexation - On June 2<sup>nd</sup> the Township received a request for annexation from the Batavia Village of approximately 108 acres. The Commissioners accepted the petition today, June 7<sup>th</sup> at 1:00 p.m. They will schedule a meeting to consider action on the petition. It is a type 2 expedited petition with only one property owner who signed the petition. There is no revenue loss to the township.

Committee Reports - Mr. Dowdney gave the report of the Union-Cemetery Committee. Grading is being performed making room for approximately 600 additional grave sites.

Mr. Sauls gave his report on the CJFED Committee.

## **NEW BUSINESS**

### **Seasonal Employee**

Mr. Sauls motioned the Batavia Township Board of Trustees hire a seasonal employee, Richard Moore at the rate of \$12,500 for specific job duties relative to park improvements. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

### **Resolution 6-02-11**

Mr. Sauls motioned the Batavia Township Board of Trustees pass **Resolution 6-02-11** authorizing Rex Parsons permission to award individual contracts for the concession/restroom facility not to exceed \$25,000 per contractor, for a total project cost not to exceed \$175,000. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

### **201 Paving Project**

There are repairs needed on both Apple and Bauer Roads, and approximately ten other streets. Mr. Dowdney motioned the Batavia Township Board of Trustees advertise that we are accepting bids for our 2011 road paving project. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

### **Equipment Purchase**

*Mr. Sauls motioned the Batavia Township Board of Trustees authorize the purchase of a 72" sweeper attachment and gutter brush for our Bobcat at a cost of \$4,435.44. Mr. Dowdney seconded the motion. On the roll being called:*

Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**Excavation Invoice**

Mr. Dowdney motioned the Batavia Township Board of Trustees authorize payment to J & L Equipment for earth work performed on the rear field and drainage areas in the amount of \$28,200. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Dowdney                yes                                Motion carried

**Grass Seeding**

Mr. Sauls motioned the Batavia Township Board of Trustees authorize seeding to be completed on the park property, 7 to 8 acres, not to exceed \$18,000. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                yes  
Mr. Sauls                    yes                                Motion carried

**Retail Power Sales Agreement**

Mr. Sauls motioned the Batavia Township Board of Trustees authorize Township Administrator, Rex Parsons, to sign an addendum to the Retail Power Sales Agreement with Duke Energy. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                yes  
Mr. Sauls                    yes                                Motion carried

**Resolution 6-03-11**

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 6-03-11** to move funds to capital improvements for concession stand project. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Dowdney                yes                                Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 7:35 p.m.

Lee Cornett,  
Chairman

Jennifer Haley,  
Fiscal Officer