

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Tuesday, August 7, 2012, at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Kenneth Embry, Service Director, and Nick Goslin, Deputy Sheriff.

APPROVAL OF AGENDA AND MINUTES

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the August 7, 2012 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the July 3rd regular meeting and the July 19th and July 25th special meetings as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

FISCAL OFFICER FINANCIAL REPORT

Ms. Haley gave her financial report for the month of July.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the July 2012 financial report as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Cemetery Deed

The Trustees were presented for signature a deed purchased by Jean Foster for a grave in Lucy Run Cemetery.

PUBLIC PARTICIPATION

Mr. Parsons introduced Billie Kuntz and Lee Ann Townes from Clermont County Community Services. They gave an update on the Sauls Homeless Shelter activities from 2008 to the present.

DEPUTY REPORT

Deputy Nick Goslin gave the July report including the monthly stats. Calls answered for service numbered 460. A total of \$70,000 worth of stolen property was recovered.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley presented the July report including permits, housing starts and Zoning Board activity.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons discussed the Ohio Moving Forward Grant.

Mr. Parsons and Mr. Sauls were in a meeting concerning the Brian Wilson Field and the potential phased approach to its development.

Batavia Village and Township partnered for a joint work day yesterday at the Union Cemetery.

The Asian Longhorn Beetle was found on Possum Hollow Road. This will be a quarantine area.

There will be signs posted on some of the baseball fields for little league use only.

Lt. Evans is retiring from CFJED. There will be a ceremony.

Mr. Parsons and Mr. Dowdney attended a banquet at the Great American Ball Park for the Reds Rookie Success League. Mr. Dowdney presented a plaque awarded to the Board of Trustees for this project. Mr. Parsons thanked all the Trustees and Jennifer Haley for their participation.

OLD BUSINESS

Committee Reports

Mr. Sauls gave an update on the CFED. There were no meetings this month.

Mr. Perry stated there was no meeting last month for the Cemetery Board.

Lucy Run Cemetery Road is now open.

Mrs. Kelley attended a meeting last week for Project Maximus and gave an update.

There was discussion concerning the sports complex sign.

Personnel Policy Manual

The Board reviewed the policy manual. Mr. Dowdney motioned the Batavia Township Board of Trustees accept the Personnel Policy Manual as amended. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Equipment Purchase

Mr. Perry motioned the Batavia Township Board of Trustees purchase a new Gator TX Utility Vehicle with an electric lift bed and a hitch for use at the Township Park, not to exceed \$7000.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

NEW BUSINESS

Meeting Date Change

Mr. Dowdney motioned the Batavia Township Board of Trustees change the Tuesday, November 6th meeting to Monday, November 5, 2012. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Curb Work

Mr. Perry motioned the Batavia Township Board of Trustees approve repairs by Innovative Concrete LLC to catch basins in the Tall Trees Subdivision not to exceed \$5,000.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Joint Project

Mr. Dowdney motioned the Batavia Township Board of Trustees agree to provide labor and equipment for a joint work project with West Clermont Schools and the County Engineer. Project will consist of construction of a gravel walkway approximately 400 feet in length along Amelia Olive Branch Road. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Zoning Fees

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt the proposed zoning fee schedule as presented effective January 1, 2013. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

BZA/ZC Commission Members Reimbursement

Mr. Perry motioned the Batavia Township Board of Trustees increase the volunteer reimbursement for Zoning Commission and Board of Zoning Appeal members to \$25.00 per hearing effective January 1, 2013. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

EXECUTIVE SESSION

Mr. Dowdney motioned the Batavia Township Board of Trustees move into executive session at 7:57 p.m. to seek Counsels advice on annexation. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

REGULAR SESSION

Mr. Perry motioned the Batavia Township Board of Trustees move into regular session at 8:32 p.m. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Resolution 8-01-2012

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 8-01-2012** opposing the annexation of territory in Batavia Township. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 8:37 p.m.

James Sauls, Jr.
Chairman

Jennifer Haley,
Fiscal Officer